



Nominations Committee Guidelines

These Guidelines set out the terms of reference and procedures of the Nominations Committee (“NC”).

1. Composition

1.1 The NC shall be composed of six members as follows:

- five members appointed by the Continental Confederations (one from each Confederation), appointed by each Confederation at the latest ninety (90) days before the electoral General Assembly (“GA”).
- one member of and appointed by the Statutes and Eligibility Committee at the latest eighty (80) days before the electoral General Assembly (“GA”).

1.2 Members of the NC cannot be candidates for the elections conducted by the GA.

1.3 The NC shall appoint a chairperson from one of its members. The chairperson may not be a representative of a Continental Confederation from which an affiliated member federation has nominated a candidate for ISSF Presidency at the GA elections.

1.4 Members of the NC shall be free from any potential or actual conflict of interest. A conflict of interest may arise when personal interests, activities or relationships affect an individual’s ability to be impartial and do what is in the best interest of the ISSF.

1.5 In the event a member of the NC is unable to perform his/her duties, he/she will be promptly replaced - in accordance with Art. 1.1 – by the relevant appointing body.

1.6 Proxy is not allowed.

2. Vetting and review of candidatures

2.1 The ISSF General Secretariat shall forward to the NC the list of candidates as soon as possible after receipt of the nominations in accordance with Article 4.6.1 ISSF Constitution.

2.2 The NC shall determine whether each candidate for election complies with the eligibility criteria of the ISSF Constitution (in particular Articles 4.6.1 et seq. (support of member federation, limit on term of office, age limit, etc.).

2.3 The NC shall additionally review the candidatures for the ISSF Committees as follows:

- if the candidate is running for the position of a Committee chairperson: the requisite skill, expertise, and experience in chairing bodies and meetings,
- knowledge, experience, and understanding of the shooting sport at national and/or international level,
- criteria like representation from different age groups and geographical areas as well as gender balance.

2.4 If needed, the NC shall request information from the candidate and/or their representative National Federation in order to complete the review.

2.5 Should the NC resolve that a candidate does not satisfy the eligibility criteria under Article 2.2, it shall report the matter to the Executive Committee at the latest 45 days prior to the GA. The Executive Committee shall take a final decision on the matter.

2.6 The decision of the Executive Committee may be appealed before the CAS by the concerned candidate. Only the candidate (and not his/her National Federation) has standing to appeal. The appeal shall be lodged within 5 (five) days of issuance of the decision of the Executive Committee and shall be decided by a Sole Arbitrator to be appointed jointly by the ISSF and the candidate, or by CAS. The procedure before CAS shall be expedited for an award (without grounds) to be issued at the latest 10 (ten) days after the filing date of the appeal.

3. Organisation

3.1 The NC shall conduct its activities in accordance with these Guidelines and will receive its direction from the ISSF Executive Committee.

3.2 The NC will meet as required to fulfil its tasks.

3.3 Meetings may be held in person or by way of video/telephone conference.

3.4 Determinations of the NC will generally be made by consensus. If a consensus cannot be reached there will be a vote with each member having one vote. In the event of a tie in votes the chairperson will have the right to a casting vote.

3.5 The quorum for meetings and decisions of the NC is given when 2/3 of its members are present.

3.6 All meetings and work of the NC are confidential. No documents, information, discussion or decisions made at a NC meeting or otherwise exchanged or agreed in connection with the work of the NC may be disclosed to the public (including on social media) unless:

- the ISSF President or the ISSF Secretary General and the chairperson of the NC authorises such disclosure;
- the matter is in the public domain;
- or such disclosure is required by law or any applicable authority, including the ISSF Constitution.

3.7 The chairperson of the NC shall report on the work of the NC at such times as requested by the ISSF Executive Committee. The chairperson of the NC may be invited to attend meetings of the ISSF Executive Committee and/or may be invited to provide a written and/or verbal report at a meeting.

4. Report of the NC to the Executive Committee

The NC shall communicate its determinations in accordance with Article 2.2 and Article 2.3 only to the Executive Committee.

5. Term of Office

5.1 Membership in the NC will begin on the date of composition and will end on the year in which the elections took place.

5.2 Individuals may serve further terms of office in the NC for future elections.

6. Approval

These guidelines have been approved in accordance with Article 8.2.5.4 ISSF Constitution by the ISSF Executive Committee in its meeting dated 7 March 2022. They shall be used as basis for NCs also in advance of upcoming ISSF elections.