

# 3 GENERAL REGULATIONS

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### **3.1 PURPOSE**

- 3.1.1 The General Regulations of the International Shooting Sport Federation (ISSF) govern shooting sport competitions (Championships) according to Articles 1.1.4.1, 1.1.4.8 and 1.1.4.9 ISSF Constitution.

### **3.2 ISSF CHAMPIONSHIPS**

- 3.2.1 ISSF Championships are divided in three categories concerning the requirements for Organizers and the conditions that they have to fulfil:

Those requirements are specified in the Guidelines for Organizing ISSF Championships (A separate Manual, available at the ISSF Headquarters).

#### Level 1

- World Championships
- World Championships Rifle/Pistol
- World Championships Shotgun
- Final Tournament of the Year
- World Cups with Olympic Quota Places allocation
- Continental Championships/Continental Games with Olympic Quota Places allocation

#### Level 2

- World Cups
- World Championships Running Target
- World Championships Juniors
- Youth Olympic Games Qualifying competitions
- Continental Championships

#### Level 3

- Grand Prix tournaments
- Other competitions organized according to the ISSF Rules and Regulations

- 3.2.2 The ISSF Championships are organized by Member Federations that are chosen by the Executive Committee.

#### **3.2.3 World Championships**

- 3.2.3.1 World Championships for all events must be organized every four years, two years after the Olympic Games. In other years, with the exception of the year in which the Olympic Games take place, separate World Championships for Shotgun as well as Rifle and Pistol events must be organized. World Championships Juniors for all events must be organized every two years in the year of the Olympic Games and the second year after the Olympic Games (even numbered years). Continental Championships should be organized at least every two (2) years as decided by the respective Continental Confederations.

[As of 1 January 2025 (i.e., relevant for World Championships to be organized starting from the year 2025) the following provision applies]:

3.2.3.2 World Championships for all events among Men and Women must be organized every four years, two years after the Olympic Games. In other years, with the exception of the year in which the Olympic Games take place, separate World Championships for Shotgun as well as Rifle and Pistol events among Men and Women must be organized.

World Championships Juniors for all events among Men Junior and Women Junior must be organized every two years in the year of the Olympic Games and the second year after the Olympic Games (even numbered years).

In other years (uneven numbered years), separate World Championships Juniors for Shotgun as well as Rifle and Pistol events among Men Junior and Women Junior must be organized.

Continental Championships should be organized at least every two (2) years as decided by the respective Continental Confederations.

### 3.2.4 **Application for ISSF Championships**

A Member Federation desiring to organize an ISSF Championship must submit its application to the Secretary General at least one (1) month in advance of the Executive Committee meeting where the host federation will be chosen.

3.2.4.1 The application should include:

a) An official statement from the appropriate government agency and/or National Olympic Committee, indicating the support to be given to the organization of the Championships;

b) A statement that all the requirements of the ISSF Constitution will be observed;

c) A statement that the organizing federation will invite all ISSF Member Federations;

d) A description of the existing or proposed shooting ranges and other necessary facilities that must meet ISSF requirements;

e) Information regarding the proposed organization, cost of accommodation, time of transportation to and from ranges, transportation fees for transfer airport – official hotel – airport and any training fees;

f) A statement listing the events the Federation proposes to include in the programme.

3.2.5 If no application is received, or if the Federation selected to organize the World Championships withdraws, the Executive Committee must select another Federation to organize the World Championships. Or, if no single Federation can be found, select neighbouring Federations to organize the World Championships together in separate groups of events.

3.2.6 Withdrawal is only possible with the approval of the Executive Committee. Unapproved withdrawal is subject to the assessment of a fine, or the suspension of membership or the suspension of participation at ISSF Championships for a certain time to be decided by the Council.

### 3.3 ISSF EVENTS

3.3.1 Events recognized by the ISSF in Rifle, Pistol and Shotgun disciplines are:

Name of Event
10m Air Rifle
50m Rifle 3 Positions
50m Rifle Prone
300m Rifle 3 Positions
300m Rifle Prone
300m Standard Rifle
10m Air Pistol
25m Pistol
25m Rapid Fire Pistol
25m Centre Fire Pistol
25m Standard Pistol
50m Pistol
Trap
Double Trap
Skeet
10m Running Target
10m Running Target Mixed
50m Running Target
50m Running Target Mixed
Target Sprint

3.3.2 The ISSF recognizes individual, Mixed Team, Team and Open events.

3.3.2.1 Individual events are events in which individual athletes of the same gender compete against each other.

3.3.2.2 Mixed Team events are for the Teams with two members, one of each gender.

3.3.2.3 Team events are for Teams with three (3) members of the same gender. Only full Teams of three (3) athletes will be ranked in the Team results list.

3.3.2.4 Open events are individual events with athletes of both genders competing together in one event.

3.3.3 Formats of the ISSF recognized events must be approved by the Executive Committee.

3.3.4 New events can be added to the list of ISSF recognized events after the following conditions have been met:

3.3.4.1 the appropriate ISSF Committee develops rules for the event,

- 3.3.4.2 the Executive Committee (Article 1.8.2.5 ISSF Constitution) approves the rules.
- 3.3.5 Olympic Events (ISSF recognized events included in the programme of the Olympic Games by the IOC)
- Olympic Events are conducted in accordance with Rifle, Pistol and Shotgun Technical rules approved by the Executive Committee in accordance with Article 1.8.2.12 of the ISSF Constitution. Each Olympic event has a “Qualification” round and a “Final.”
- 3.3.6 **Programme of the ISSF Championships**
- 3.3.6.1 The programme of the ISSF Championships is composed of the ISSF recognized events and must be approved by the Executive Committee.
- 3.3.6.2 The mandatory events of the respective ISSF Championship programme are determined by the Executive Committee and additional events may be included upon proposal by the Organizers.
- The list of mandatory events approved by the Executive Committee can be found at the start of section 6 General Technical Rules.
- 3.3.6.3 If 300m Rifle events cannot be included, the Executive Committee should choose a national federation to organize a separate 300m Rifle World Championship in the same year as the World Championships.
- 3.3.6.4 If Running Target events cannot be included, the Executive Committee should choose a national federation to organize a separate Running Target World Championship in the same year as the World Championships.
- 3.3.6.5 In all ISSF Championships a “Qualification” round and the “Final” are conducted in the Olympic events in Individual, Mixed Team, and Team events that are part of the respective Championship’s programme.
- 3.3.7 Events in the Continental Championships are decided by the Continental Confederations and must be events recognized by the ISSF.

### **3.4 RANKING SYSTEM**

- 3.4.1 The ISSF establishes official Rankings that determine the placing of athletes according to their achievements in the ISSF Championships during a designated time frame.
- 3.4.2 The ISSF Ranking system is established by the Executive Committee.
- The current ISSF Ranking system can be found under Annex 3 to the General Regulations.

### **3.5 ADMINISTRATION AND CONTROL OF THE ISSF CHAMPIONSHIPS**

#### **3.5.1 General**

- 3.5.1.1 After the host of the ISSF Championship is approved by the Executive Committee, the ISSF and the respective National Federation must sign the Host Federation Agreement (HFA) within 30 days after the approval.
- 3.5.1.2 Every National Federation that earns the right to host the ISSF Championship must create an Organizing Committee responsible for administering and delivering the Championship according to ISSF General Regulations, the HFA and the Guidelines for Organizing ISSF Championships.

- 3.5.1.3 The National Federation and the Organizing Committee must work in close cooperation with the ISSF Headquarters and the Technical Delegate/s.
- 3.5.2 To coordinate the cooperation with Organizers of the ISSF Championships and to control the fulfilment of all the obligations for the preparations of the competitions by the Organizers, the ISSF Executive Committee appoints one (1) or two (2) Technical Delegates.
- 3.5.2.1 In order that the Technical Delegates can carry out these responsibilities, they must be invited at the expense of the ISSF to the site of the Championships at least once, 10 to 12 months before the Championship, and again, not less than three (3) days before the official arrival day.
- 3.5.2.2 Technical Delegates must have experience of officiating at major ISSF Championships and shall not be members of the federation(s) hosting the respective ISSF Championship.
- 3.5.3 To control the fulfilment of the ISSF General Technical Rules during the competitions and to guarantee the objective outcome of official results and rankings, a Competition Jury must be appointed for all ISSF Championships.
- 3.5.3.1 Members of the Competition Jury must be approved by the Executive Committee.
- 3.5.3.2 The Competition Jury must include judges with experience of officiating at major ISSF Championships in respective disciplines, result production and equipment control.
- 3.5.3.3 The exact number of the Competition Jury members depends upon the level of the ISSF Championship, the competition schedule, and the existence of sufficient numbers of experienced range officers, supporting officials and referees provided by the Organizers.
- 3.5.3.4 All members of the Competition Jury must have a valid respective ISSF Judges licence.
- 3.5.3.5 The Chairman of the Competition Jury is personally responsible for the objective outcome of all results and rankings at the ISSF Championship.
- 3.5.3.6 Technical Delegates are authorized to create a Jury of Appeal, if necessary.
- 3.5.3.7 The Jury of Appeal must consist of three (3) to five (5) members, including a chairman. One (1) member should be from the national federation organizing the Championship.
- 3.5.4 The travel expenses of the Technical Delegates, Jury members and other ISSF appointed officials are borne by the Organizing Committee up to a maximum of €1,300. A per diem of €50,00 per day is paid by the ISSF.
- The costs for accommodation of the Technical Delegates, Jury Members and the ISSF appointed officials are borne by the Organizing Committee.
- The costs for the local transportation of the Technical Delegates, Jury Members and other ISSF appointed officials are borne by the Organizing Committee.

### 3.6 RANGES AND OTHER FACILITIES

3.6.1 The following range installations are required:

	World Championships	Olympic Games	World Cups	Grand Prix	Final Hall/Range
300m targets	40	--	--	--	--
50m targets	80	60	60	40	10
25m targets	10 groups	6 groups	8 groups	6 groups	3 groups
Trap	5	3	5	3	1
Double Trap	2	--	--	--	--
Skeet	5	3	5	3	1
50m Running Target Ranges	2	--	--	--	--
10m Running Target Ranges	4	--	--	--	--
10m Air Rifle and Air Pistol	80	60	60	40	10

3.6.1.1 Upon any proposal of the Organizers and approval of the Executive Committee the number of 10m and 50m targets in the Qualification Hall can be lower than indicted in 6.4.1, dependent on the expected number of participants and the preliminary competition schedule.

3.6.1.2 Upon any proposal of the Organizers and approval of the Executive Committee the number of Trap and Skeet ranges for Qualification can be lower than indicated in 6.4.1, but a Final Range must be provided.

#### 3.6.2 Result Production

3.6.2.1 The competitions venue must be equipped in accordance with the official ISSF General Technical Rules.

3.6.2.2 Electronic target systems, of makers and models approved by the ISSF must be used for Rifle and Pistol events Qualification and Final stages at all ISSF Championships.

3.6.2.3 The ISSF Technical Delegates are responsible for examining the ranges and other facilities to ensure that they meet ISSF standards and are suitable for conducting Championships. The Technical Committee will provide checklists in accordance with the ISSF Rules and Regulations for use by the Technical Delegates in examining the ranges and facilities (available from ISSF Headquarters).

3.6.2.4 Ranges to be used for World Championships should be completed one (1) year in advance. If the range is not completed, the detailed plans, construction schedule and financial plan must be submitted to the Secretary General one (1) year in advance, and the range must be completed three (3) months in advance.



### **3.7 PARTICIPATION AND ISSF ATHLETES**

- 3.7.1 Only ISSF Member Federations may participate in the ISSF Championships. Member Federations participating in Continental Championships and Continental Games must be members of the Continental Confederation.
- 3.7.2 An ISSF Member Federation that is not accepted as a member by its own Continental Confederation, or is not allowed to participate in its own Continental Championships, may be invited by another Continental Confederation to participate in its Continental Championships and Continental Games with the right to awards and records.
- 3.7.3 Team officials participating in ISSF Championships must abide by the ISSF Rules and Regulations
- 3.7.4 **ISSF Athletes**
- 3.7.4.1 To participate in any of the ISSF Championships all athletes must obtain an ISSF ID Number and sign an "Athlete's Declaration".
- 3.7.4.2 Any athlete must be a national of the country he/she represents.
- 3.7.4.3 All disputes relating to the determination of the country which an athlete may represent shall be resolved by the ISSF Executive Committee.
- 3.7.4.4 An athlete who is a national of two (2) or more countries at the same time may represent either one (1) of them, as he may select. However, after having represented one (1) country in the Olympic Games or in any ISSF Championships, he may not represent another country unless he meets the conditions set forth in paragraphs below that apply to persons who have changed their nationality or acquired a new nationality.
- 3.7.4.5 An athlete who has represented one (1) country in the Olympic Games or in any ISSF Championship, and who has changed his nationality or acquired a new nationality, may participate in ISSF Championships to represent his new country provided that at least three (3) years have passed since the athlete last represented his former country. This period may be reduced or even cancelled, with the agreement of the Federations concerned and the ISSF Executive Committee, which takes into account the circumstances of each case.
- 3.7.4.6 If an associated State, province or overseas department, a country or colony acquires independence, if a country becomes incorporated within another country by reason of a change of border, if a country merges with another country, or if a new NOC is recognized by the IOC, an athlete may continue to represent the country to which he belongs or belonged. However, he may, if he prefers, elect to represent his country or be entered in ISSF Championships by his new Federation when recognized by the ISSF. This particular choice may be made only once.
- 3.7.4.7 Furthermore, in all cases in which an athlete would be eligible to participate in ISSF Championships, either by representing another country than his or by having the choice as to the country which such athlete intends to represent, the ISSF Executive Committee may take all decisions of a general or individual nature with regard to issues resulting from nationality, citizenship, domicile or residence of any athlete, including the duration of any waiting period.
- 3.7.4.8 The period following naturalization may be reduced or even cancelled with the agreement of the two (2) National Federations concerned and the final approval of the ISSF Executive Committee.

- 3.7.4.9 After naturalization and change of nationality an athlete must obtain a new ID number reflecting the new nationality.
- 3.7.4.10 An official declaration of eligibility for each athlete will be required from the Member Federation.
- 3.7.4.11 Age of ISSF Athletes  
There is no age limit for participation in ISSF Championships.
- 3.7.4.12 Juniors  
Athletes will remain as Juniors until the 31st December of the year in which they become 21 years of age. Any athlete born between the 1st January and the 31st December, will cease to be a Junior on the 31st December of that year. Juniors may participate in all ISSF Championships and the Olympic Games as members of their national team.
- 3.7.4.13 The final ranking at the ISSF Championships can be established showing Juniors but an athlete can be part of the final ranking in one category only.
- 3.7.4.14 Events for Juniors should be chosen from the recognized ISSF events, or be events designed to support the development of junior athletes.
- 3.7.4.15 Events for Juniors should be included in Continental Championships by decision of the Continental Confederation.
- 3.7.5 **The number of participants in the ISSF Championships**
- 3.7.5.1 The number of participants from each nation is determined by the ISSF Executive Committee.
- 3.7.5.2 In the World Championships each nation can enter a maximum of three (3) athletes in Individual events, two (2) Mixed Teams in respective Mixed Team events and one (1) Team in the respective Team events.
- 3.7.5.3 In the World Championships, each nation can enter a maximum of six (6) Junior athletes in Individual Events. A maximum of three (3) athletes of one nation (the three top ranked after Qualification) may proceed to the Final.
- 3.7.5.4 In the other ISSF Championships each nation can enter a maximum of five (5) athletes in individual events but only three (3) of them can be registered to compete in the Final for the medals. The other two (2) can only compete for the ranking points.
- 3.7.5.5 Any of the athletes entered in an ISSF Championship can be registered for the Mixed Team and Team events while respecting the number of Mixed Teams and Teams allowed to be entered by one nation.
- 3.7.5.6 Replacements of the athletes may be made only in the Team events, but only from those already registered for this Championship.
- 3.7.5.7 When events for Juniors are scheduled in the World Championships, the number of athletes allowed per event is the same as in the World Championship Juniors.
- 3.7.5.8 In World Championships, juniors may participate in the men's and the women's competitions, but in one (1) category only at the same Championships (place and dates).

- 3.7.5.9 If there is no particular junior event in a Championship, juniors may participate in this event as a member of the national team, even if they participate in another junior event in the same Championship.
- 3.7.5.10 The participating federation is responsible for the travel and living expenses of team members. The Organizing Committee must provide transportation from the local airport or railway station to the official hotels and from the official hotels to the range. The cost for transfer from the airport(s) to the official hotels and back may be charged when approved by the Executive Committee of the ISSF.

### **3.8 COMPETITION PROCEDURES**

- 3.8.1 The ISSF General Regulations and the applicable current ISSF General Technical Rules and respective rules for the disciplines will govern the conduct of events in all ISSF Championships.

#### **3.8.2 Programmes**

- 3.8.2.1 The Preliminary Programme prepared by the Organizing Committee must be submitted by the Technical Delegate to the ISSF Secretary General for examination at least 8 months prior to the Championship.
- 3.8.2.2 The schedule for the mandatory events of the World Championships should not exceed sixteen (16) days. At the option of the Organizing Committee, the ranges may be opened for additional training days before official training begins.
- 3.8.2.3 The Final Programme prepared by the Organizing Committee must be submitted by the Technical Delegate for approval by the ISSF Secretary General at least 6 months prior to the Championship.
- 3.8.2.4 The General Information letter prepared by the Organizing Committee must be distributed among the Member Federations upon approval by the Technical Delegate at least 5 months prior to the Championship.

#### **3.8.3 Entries**

##### **3.8.3.1 Preliminary Entries**

Each national federation entering the Championship must submit a preliminary entry to the Organizing Committee. The preliminary entry must list all individual, Mixed Team and Team events in which the national federation will participate. Preliminary entries must be received by the Organizing Committee at least thirty (30) days before the official arrival day. Any Preliminary entry sent after this date will be entered on a waiting list according to the date of the receipt of the entry and it may be that the participation is only possible if targets/places are available. The Organizing Committee must inform the Nations in question of any such change immediately after these entries are received.

##### **3.8.3.2 Final Entries**

Final Entries must be entered in the ISSF on-line registration system forwarded directly to the ISSF by fax or e-mail before midnight (Munich time) of the 30th day before the official arrival day. The final entries to the ISSF may be made via the ISSF online registration. The final entry must list the names and ID Numbers of all athletes. The final entry must list the names and dates of birth of all officials with their function. All Final entries must be completed at least three (3) days before the official arrival day.

- 3.8.3.3 Any additional entries received after the deadline of three (3) days before the official arrival day may be rejected by the Organizing Committee.
- 3.8.3.4 Replacement of a registered athlete by another already registered athlete for that Championship is permitted. This change can only be made before 12:00 pm (noon) on the day before the Pre-Event Training for that event.
- 3.8.4 **Fees**
- 3.8.4.1 Entry fees must be paid to the Organizing Committee upon request.
- 3.8.4.2 The following Entry fees are applicable (amounts in Euro):
- a) World Championships and World Cups:
    - Individual entry – 170;
    - Mixed Team – 170;
    - Team – 170; - Official – 50.
  - b) World Championships Juniors:
    - Individual entry – 170;
    - Mixed Team – 100;
    - Team – 150; - Official – 50.
  - c) Grand Prix tournaments:
    - Individual entry – 120;
    - Mixed Team – 120;
    - Team – 120; - Official – 50.
- 3.8.4.3 A reasonable fee for training that is not part of the Championship's schedule may be charged when approved by the Executive Committee.
- 3.8.4.4 Any federation reducing the number of athletes and / or officials after the Final Entry Deadline is obligated to pay all applicable fees and costs including entry fees according to the number of athletes and entries on the Final Entry Forms originally received. If the applicable fees and costs are not paid no member of that federation may participate.
- 3.8.4.5 Any entry requested and accepted after the final entry deadline will incur a late entry fee of 50 Euro for each athlete entered in each event.
- 3.8.4.6 The Entry fees for the Continental Championships are established by the Continental Confederations.
- 3.8.5 **Information to be sent to ISSF Headquarters by the Organizer/the Organizing Committee**
- 3.8.5.1 Copies of all invitations, programmes and entry forms for all ISSF Championships must be sent to the Secretary General.
- 3.8.5.2 One (1) copy of the official result lists of each event must be sent to the ISSF Headquarters via Fax and/or e-mail immediately after it has been verified, but not later than the end of the competition day.
- 3.8.5.3 Three (3) copies of the official result lists must be sent to the ISSF Secretariat no later than three (3) days after the completion of the events. A list showing the number of countries and the number of athletes participating in each discipline, by events, must be included with the results lists.

### **3.8.6 Doping Control**

Doping control at all ISSF Championships must be done in all events and categories as specified in the ISSF Anti-Doping Rules.

### **3.8.7 Olympic Games**

- 3.8.7.1 The athletes' participation quota at the Olympic Games is established by the IOC.
- 3.8.7.2 The Qualification system is established by the ISSF Executive Committee and approved by the IOC.
- 3.8.7.3 The ISSF supervises the Olympic Games through one (1) or two (2) Technical Delegates approved by the ISSF Executive Committee.
- 3.8.7.4 In order that the Technical Delegates can carry out their responsibilities they must be invited at the expense of the Organizing Committee to the site of the Olympic Games at least two times in the years leading up to the Games, one of which must be 10 to 12 months before the Games. This is in addition to any Test Event and the Games themselves where the TDs are to arrive not less than five (5) days before the Opening Ceremony.
- 3.8.7.5 Programmes, schedules, forms and other details must be received by the ISSF, checked and agreed with the Organizing Committee.
- 3.8.7.6 Entries in the Olympic Games must be made using the procedures specified in the ISSF General Regulations except that schedules or special procedures established by the ISSF or IOC will prevail.
- 3.8.7.7 Anti-Doping Control in the Olympic Games will be conducted according to the procedures established by the IOC. Anti-Doping Control in all ISSF Championships will be conducted in all events and categories according to procedures established by the ISSF Anti-Doping Regulations.

## **3.9 PROTOCOL**

- 3.9.1 The holding and the format of an opening and closing ceremonies at ISSF Championships are guided by the applicable ISSF Guidelines for Organizing ISSF Championship.
- 3.9.2 In the ISSF Championships the Organizing Committee must award:
  - 3.9.2.1 Championship medals in gold, silver and bronze colours to the first three (3) individual event winners. A minimum of 15 athletes in individual events or 10 athletes in junior individual events must participate in order that individual medals shall be awarded.
  - 3.9.2.2 Championship medals in gold, silver and bronze colours to each member of the first three (3) Mixed Team events winners. A minimum of ten (10) Mixed Teams in each of the events must participate in order that Mixed Team medals shall be awarded.
  - 3.9.2.3 Championship medals in gold, silver and bronze colours to each member of the first three (3) Team events winners. A minimum of five (5) Teams in each event must participate in order that Team medals shall be awarded.
- 3.9.3 If the above-mentioned minimums of participants are not reached, the event will be declared an "International Championship" of the nation which organized the competitions.

- 3.9.4 A commemorative medal, of a different design from the Championship medals shall be given by the Organizing Committee to each athlete, team official, judge and delegate.
- 3.9.5 The design of all official awards and the official symbol must be submitted to the Secretary General for approval by the Executive Committee at least two (2) months in advance.
- 3.9.6 A Victory ceremony must be held for each Championship event, at which the flags of the first three (3) winners in Individual, Mixed Team or Team must be raised while the anthem of the winner's nation is played.

### **3.10 RECORDS**

- 3.10.1 Records may be established in all recognized ISSF events in the Olympic Games and all ISSF Championships.
- 3.10.2 ISSF recognizes Historical records, Olympic records, World records, Qualification World records and Championship records.
- 3.10.2.1 Historical records are records established before December 31, 2020 in all recognized ISSF men's, women's, and juniors' events in Olympic Games and World Championships, World Cups, World Cup Finals, Continental Championships and Continental Games conducted according to the ISSF Rules and Regulations.
- 3.10.2.2 Olympic records are records established at the Olympic Games and Youth Olympic Games.
- 3.10.2.3 World Championship records are records established at the World Championships and World Championships for Juniors.
- 3.10.2.4 World records are records established during a Final in any ISSF Championship.
- 3.10.2.5 Records can be established in Qualification (Qualification part 1, if there is more than one part in Qualification) and Eliminations.
- 3.10.3 The ISSF will issue a Record diploma to individual athletes, Mixed Team or Team members who establish a Record.
- 3.10.4 The Technical Delegate(s) must submit reports for recognition of all Records.

### **3.11 MEDIA RELATIONS**

- 3.11.1 The Media Coverage, Broadcasting and Advertising Rights of all ISSF World Championships, World Cups and other ISSF official events (General Assemblies, Congresses, etc.) are the property of the International Shooting Sport Federation.
- 3.11.2 Press, radio and television services must be given all cooperation and assistance to ensure the free flow of public information and communication. Necessary facilities including telecommunications, must be available prior to and during the Championships.
- 3.11.3 Provisions for interviews, photography and other media requirements will be made by the Organizing Committee to ensure that media personnel have access to athletes and team leaders; provided that such arrangements do not inconvenience the individual(s) concerned. Media representatives may communicate with athletes through their respective team leaders.

### **3.12 GENERAL**

3.12.1 Alterations of the General Regulations may only be made by the Council in accordance with Article 1.7.3.1.a) ISSF Constitution.

3.12.2 Upon approval, alterations become effective upon publication on the ISSF Website.

### **3.13 ANNEXES**

3.13.1 The General Regulations may be extended by the Council or the Executive Committee by annexes.

3.13.2 The annexes to the General Regulations may not contravene the General Regulations.

### **3.14 APPROVAL**

These General Regulations were approved by the Ordinary General Assembly of the ISSF on October 30th, 1982 in Caracas, Venezuela, and replace the “General Regulations, edition 1977” and became effective on November 15th, 1982 (revised, amended and corrected by the General Assembly of ISSF on July 29th, 1988 in Madrid, ESP). This edition includes amendments and corrections approved by the General Assemblies of the ISSF on August 14th, 1990 in Moscow, URS and on April 27th, 1992 in Barcelona, ESP and on July 22nd, 1994 in Milan, ITA, on April 20th, 1996 in Atlanta, USA and on July 15th, 1998 in Barcelona, ESP, on 21st March 2000 in Sydney, AUS, on April 18th, 2004 in Athens, GRE, on April 10th, 2008 in Beijing, CHN on June 25th, 2017 in Munich, Germany, by the Extraordinary General Assembly on November 30th, 2019 in Munich, Germany and by the ISSF Council in January, June and September 2020 and June 2022.

Article 3.12.3.1, Annex “Q”

# **Special Regulations for the Participation in the Shooting Sport Events of the Olympic Games in Paris 2024 To follow**



## Athlete Declaration and ISSF ID Number Application Form

1. To participate in ISSF Championships it is mandatory for all athletes to have an ISSF Identification Number (ISSF ID Number).
2. The ISSF Member Federation of the athlete must submit an application for the issue of the ISSF ID Number on the form that follows.
3. Each athlete must be a national of the country that they represent and must provide a copy of the passport with their application.
4. Each athlete may only apply for one (1) ISSF ID Number.
5. A fee of Euro 50.00 is charged for the issue of each ID Number.
6. The ISSF Member Federations must send all applications for ISSF ID Numbers to the ISSF. Only typed or e-mail application(s) will be accepted.
7. The ISSF will send the ISSF Member Federations a list with all new ISSF ID Numbers within 14 days after the application(s) are submitted. The ISSF Member Federations must check and approve this list and return it to the ISSF. No response will be taken as approval.
8. Express application (issue within one (1) week) increases the fee to Euro 100.00.
9. If an athlete changes his/her name or nationality, the ISSF must be notified without delay, so that necessary changes can be made by the ISSF. The original ISSF ID Number will not change, but the ISSF must correct data associated with the ISSF ID Number.

# ISSF Athlete Declaration

1. I hereby confirm that I am aware of the rules and regulations of the ISSF and penalties in force for the official competitions of ISSF, including the rules relating to the fight against doping. I agree to submit to the doping control tests, to accept the results of such tests and to abide by the respective regulations in their prevailing form at any given time.
2. I agree that any dispute arising between myself and ISSF which cannot be settled amicably and which remains once the procedures provided for in the ISSF Regulations have been exhausted, shall be settled finally by a tribunal composed in accordance with the Statute and Regulations of the Court of Arbitration for Sport, Lausanne, to the exclusion of any recourse to ordinary courts. The parties undertake to comply with the said Statute and Regulations and to accept in good faith the award rendered and in no way hinder its execution.

Date	Place
Signature athlete	
In case of minor age, name of legal representative	
Signature of legal representative	

# Application Form for the Issue of an ISSF ID Number

The ISSF Member Federation of

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herewith applies for the issue of an ISSF ID Number which is necessary for the participation in ISSF supervised competitions and championships for the following athlete:

<b>Family Name(s):</b>			
<b>Given Name(s):</b>			
<b>Maiden Name(s):</b>			
<b>Nationality:</b>			
<b>Preferred name for public use (for use with media, result lists, etc.)</b>	First Name	Family Name	
<b>Gender:</b>	Male	Female	
<b>Date of Birth:</b>	Day	Month	Year
<b>Event(s):</b>	Rifle <input type="checkbox"/>	Pistol <input type="checkbox"/>	RT <input type="checkbox"/> Trap <input type="checkbox"/> DT <input type="checkbox"/> Skeet <input type="checkbox"/>
<b>Name who signs for federation:</b>			
<b>Signature of federation:</b>			

<b>Francais:</b>	
1.	Je reconnais avoir pris connaissance de la réglementation et des sanctions en vigueur dans les compétitions officielles de l'ISSF en ce qui concerne la lutte contre le dopage. Je donne mon accord pour me soumettre aux tests de contrôle de dopage, accepter les résultats de ces tests, me soumettre au règlement concerné sous la forme en vigueur à tout moment donné.
2.	J'accepte que tout litige survenant entre moi-même et l'ISSF, lequel ne pourrait être réglé à l'amiable et subsisterait après toutes les procédures prévues par les règlements de l'ISSF, soit tranché définitivement par un tribunal constitué conformément au Statut et au Règlement du Tribunal Arbitral du Sport, Lausanne, à l'exclusion de tout recours à des tribunaux ordinaires. Les parties s'engagent à se conformer aux dits Statut et Règlement et à se soumettre de bonne foi à la sentence qui sera rendue et à ne pas entraver son exécution.

<b>German:</b>	
1.	Ich erkläre hiermit, dass mir die Bestimmungen und Strafen bekannt sind, die für offizielle Wettkämpfe der ISSF zur Bekämpfung des Dopings in Kraft sind. Ich erkläre mein Einverständnis, mich den Dopingkontrolluntersuchungen zu unterziehen, die Ergebnisse solcher Untersuchungen anzunehmen und die entsprechenden Vorschriften in ihrer jeweils gültigen Form zu jeder Zeit einzuhalten.
2.	Ich erkläre mein Einverständnis, dass jeder Streit, der zwischen mir und der ISSF entsteht und nicht freundschaftlich erledigt werden kann, und der nach Ausschöpfung der Verfahrensvorschriften, die in den ISSF Regeln vorgesehen sind, offen bleibt, endgültig durch ein Schiedsgericht entschieden werden soll, welches in Übereinstimmung mit den Statuten und Regeln des Schiedsgerichts für Sport in Lausanne (CAS) zusammengestellt wird unter Ausschluss der Anrufung ordentlicher Gerichte. Die Parteien verpflichten sich, die erwähnten Statuten und Regeln zu beachten und die Entscheidung im guten Glauben anzunehmen und ihre Durchsetzung in keiner Weise zu behindern.

<b>Espanol:</b>	
1.	Confirmando haber tomado conocimiento de la reglamentación y de las sanciones en vigor en las competiciones oficiales de la ISSF respecto a la lucha contra el dopaje. Estoy de acuerdo en someterme a las pruebas de control de dopaje, aceptar sus resultados y respetar el Reglamento tal como esté en vigor en cualquier momento dado.
2.	Estoy de acuerdo en que todo litigio entre mí mismo(a) y la ISSF que no pueda resolverse de forma amistosa, aún después de los procedimientos previstos por la ISSF, se decida definitivamente por un tribunal constituido de acuerdo con los Estatutos y el Reglamento del Tribunal de Arbitraje del Deporte, Lausana sin posibilidad de recurso a los tribunales ordinarios. Las partes en litigio se comprometen a respetar tales Estatutos y Reglamento, aceptar de buena fe la sentencia pronunciada y no dificultar su ejecución.

## General Procedures for Organizing Committees

The general procedures for ISSF Championship Organizing Committees are found in several different ISSF documents. Organizers should begin by examining the following ISSF Rules and Regulations:

- **ISSF General Regulations**, 3.1 – 3.14
- **ISSF General Technical Rules**, 6.1 – 6.23, and all official ISSF documents that are referenced in the **General Technical Rules**.

Reference must also be made to the following ISSF Special Technical Rules, as applicable for the Championship:

- **ISSF Rifle Rules**, 7.1 - 7.8
- **ISSF Pistol Rules**, 8.1 - 8.14
- **ISSF Shotgun Rules**, 9.1 – 9.20
- **ISSF Running Target Rules**, 10.1 – 10.16
- **ISSF Target Sprint Rules**, 11.1 – 11.21

Detailed steps to plan and prepare for a Championship are found in the following document:

- **Guidelines for Organizing ISSF Championships**, and all official ISSF documents that are referenced in the Guidelines.

The Guidelines are updated on an annual basis so Organizers must ensure that they obtain the most recent version that is posted on the ISSF website. The **Guidelines for Organizing ISSF Championships** also include several Annexes or additional documents that must be used by appropriate members of the Organizing Committee.

If any Organizer has questions or requires additional Information, they are urged to contact the ISSF Event Manager at ISSF Headquarters or the ISSF Technical Delegate who was appointed for the Championship.

## Application Procedures for ISSF World Championships and World Cups

The ISSF General Assembly chooses World Championship organizers in accordance with the **ISSF General Regulations, 3.2.3**. An ISSF Member Federation that wants to organize a World Championship must submit a proposal to the Secretary General one (1) month in advance of the General Assembly where the organizing federation will be chosen. Applicants must complete an **Application for an ISSF World Championship** and submit it to the Secretary General with all required documentation.

The Executive Committee chooses World Cup organizers in accordance with the **ISSF General Regulations 3.2.4**. An ISSF Member Federation that wants to organize a World Cup or World Cup Final must submit a proposal to the Secretary General not later than 31 December, three (3) years before the year in which the World Cup is to be organized. Applicants must complete an **Application for an ISSF World Cup** and submit it to the Secretary General.

ISSF Member Federations that submit applications for a World Championship or a World Cup must use the Application Forms printed in this Annex as a model form to ensure that all required information is submitted to the ISSF. When completing an application, applicants must provide additional explanations or details regarding their responses.

# Application form for an ISSF World Championship

Federation Name:
------------------

Proposed Dates for Championship:
Date of last major competition in your country: Organized in (city or town):
WCH to be organized in (city or town):

*Attach documentation as Annexes to confirm the following:*

Support from the Government Sports Agency and/or NOC:	Annex			
Support from the National Olympic Committee:	Annex			
Statement of Respect for the ISSF Constitution:	Annex			
Statement of Invitation to all ISSF Member Federations:	Annex			
Shooting range description:	Annex			
Information regarding the proposed organization including cost of food and housing:	Annex			
Events in Programme: (World Championship events, 300m events, Junior events)	Annex			
Shooting range ready for competition:				
Shooting range remodeling plans:				
Shooting range construction plans:				
Ranges	Number of firing points / ranges	Electronic Targets yes/no	Manufacturer	Space for Spectators / number
300m Rifle				
50m Rifle/Pistol				
25m Pistol				
10m Air Rifle/Pistol				
Trap / Double Trap		n/a		
Skeet		n/a		
50m Running Target				
10m Running Target				

Separate Finals Range				
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VENUE OWNER	<input type="checkbox"/> Government/Military _____
	<input type="checkbox"/> National or Regional Shooting Federation _____
	<input type="checkbox"/> Shooting Club _____
	<input type="checkbox"/> Private (Name of owner) _____
	<input type="checkbox"/> Other _____

Facilities for:	yes/ no	m <sup>2</sup>	Facilities for:	yes/ no	m <sup>2</sup>
ISSF President			ISSF Secretariat		
ISSF Secretary General			Jury of Appeal Room		
Tech. Delegates Offices			Jury Rooms		
Athlete Lounges (Team Rooms)			Classification Room		
EST Control Rooms			Medical Rooms		
Internet			Doping Control Rooms		
Equipment Control			Award Ceremony Area		
Changing rooms (close to Equipment Control)			Gunsmith Facilities		
Storage Rooms			Restaurant		
Commercial Displays			Toilets		
Parking Facilities			Media Center		
Preparation Area for Finals					
Number of ISSF Licensed Judges in Federation:			Class A	Class B	
Rifle					
Pistol					
Shotgun					
Running Target					
Electronic Scoring Target Control					
Application submitted by:					
Signature:		Position:		Date:	



# Application form for an ISSF World Cup

The  hereby applies for a   
 (name of Federation) (title of event)

to be held at  on   
 (venue) (preferred dates)

Disciplines:  Rifle/Pistol  Shotgun

## Organizing Committee:

Name of OC Secretary:	
Address of OC Secretary:	Phone:
	Fax:
	E-mail:

## Rifle/Pistol Ranges: *Please answer the following questions for Rifle/Pistol only:*

Direction of shooting: 25m  50m

Number of firing points available: 10m  25m  50m   
 Electronic Target Manufacturer: 10m  25m  50m

Is there a separate Finals range?  Yes /  No

Are Finals ranges indoor/outdoor: 10m  25m  50m   
 Electronic Target Manufacturer: 10m  25m  50m

Do all ranges comply with current ISSF Rules?  Yes /  No

If 'No' please specify on separate sheet

**Shotgun Ranges:** *Please answer the following questions for Shotgun only:*

Direction of shooting:  Permitted shooting hours from  to

Number of ranges available: combined  / separate

TRAP  DOUBLE TRAP  SKEET

Manufacturer of target machines:

Do all ranges comply with current ISSF Rules?  Yes /  No

If 'No' please specify on separate sheet

VENUE OWNER	<input type="checkbox"/> Government/Military _____ <input type="checkbox"/> National or Regional Shooting Federation _____ <input type="checkbox"/> Shooting Club _____ <input type="checkbox"/> Private (Name of owner) _____ <input type="checkbox"/> Other _____
-------------	---

**Previous Events:**

Please specify the last ISSF World Cup or similar event that your Federation has hosted at this venue:

Event:  Date:

**Travel and Accommodation:**

Distance from ranges to nearest airport with international connections:  km

Name of airport:

Approximate distance from ranges to nominated official hotels:  km

Approximate travel time:  minutes

**Hotel ratings and approximate daily costs (in Euros):**

5★	Single €	Double €	4★	Single €	Double €	3★	Single €	Double €	Other	Single €	Double €
----	-------------	-------------	----	-------------	-------------	----	-------------	-------------	-------	-------------	-------------

**Internet:**

What kind of internet connections are available at the venue for

Upload:  Download:

**Regulations:**

Please give an explanation below of any National Laws or Local Regulations of which the ISSF and its National Federations should be informed, e.g. 'Importation of firearms and ammunition':

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**Submitted:**

Signature	Title/Position	Date

# ISSF Code of Ethics

## PREAMBLE

In accordance with the ISSF Constitution, the objectives of the ISSF are to promote and encourage the development of the shooting sport throughout the world, to provide drug-free sport and to promote and encourage the development of international relations.

The purpose of this Code is to guarantee that the objectives of the ISSF will be executed in a fair manner, without improper interference, and to sanction incidents that damage the image of ISSF activities or bring them into disrepute.

ISSF members, continental organizations, teams, officials and athletes shall participate in ISSF Championships and activities in accordance with the standards of ethics, fair play and sportsmanship established by the ISSF Statutes, Rules and Regulations and by this Code. This Code provides basic standards for fair play and moral behaviour and procedures for judging and sanctioning violations of those standards.

With the following regulations the ISSF adopts its own code of ethics based on the principles and rules of the IOC Code of Ethics.

Furthermore, acknowledging the danger to sports integrity from the manipulation of sports competitions, ISSF restates its commitment to safeguarding the integrity of sport, including the protection of clean athletes and competitions as stated in the Olympic Agenda 2020. Therefore, ISSF with these regulations also implements the new IOC Olympic Movement Code on the Prevention of the Manipulation of Competitions. The Definitions used in version 2016 of such IOC Code also apply to the following rules. These Ethics Rules had been amended by decision of the ISSF Executive Committee in its meeting on February 21, 2017.

For enforcement of this Code, the ISSF will establish an Ethics Committee.

## 1 SCOPE OF APPLICATION

### 1.1 SCOPE OF APPLICABILITY

This Code shall apply to conduct that damages the integrity and reputation of sports and in particular to illegal, immoral and unethical behaviour.

### 1.2 PERSONS COVERED

This Code shall apply to all officials and employees of the ISSF, ISSF member federations, the Continental Shooting Sport Confederations, as well as to athletes, coaches and other participants in ISSF activities.

### 1.3 APPLICABILITY IN TIME

This Code shall apply to conduct whenever it occurred including before the passing of the rules contained in this Code.

However, no individual shall be sanctioned for breaching this Code on account of an act or omission which would not have contravened the Code applicable at the time the breach was committed.

Neither may they be subjected to a sanction greater than the maximum sanction applicable at the time the breach occurred.

This shall, however, not prevent the Ethics Committee from considering the conduct in question and drawing any conclusions from it that are appropriate.

#### **1.4 SCOPE OF THE CODE, CUSTOM, DOCTRINE AND JURISPRUDENCE**

During all its operations, the Ethics Committee may draw on precedents and principles already established by sports doctrine and jurisprudence.

### **2 RULES OF CONDUCT**

#### **2.1 DUTIES**

##### **2.1.1 General Rules of conduct**

Persons bound by this Code are expected to be aware of the importance of their duties and associated obligations and responsibilities.

Persons bound by this Code are obliged to respect all applicable laws and regulations, as well as ISSF Statutes, Rules and Regulations, and decisions taken by the competent ISSF bodies to the extent applicable to them.

Persons bound by this Code shall behave in a dignified manner and act with complete credibility and integrity. They shall respect universal fundamental ethical principles that include:

- a) Respect for the Olympic spirit, which requires mutual understanding with a spirit of friendship, solidarity and fair play;
- b) Respect for principles of universality, political neutrality and autonomy of the Olympic Movement;
- c) Respect for international conventions on protecting human rights insofar as they apply to the Olympic Games and ISSF Championship activities and which ensure in particular:
  - respect for human dignity;
  - rejection of discrimination of any kind on whatever grounds, be it race, color, sex, sexual orientation, language, religion, political or other opinion, national or social origin, property, birth or other status;
  - rejection of all forms of harassment, be it physical, professional or sexual, and any physical or mental injuries;
- d) ensuring the participants' conditions of safety, well-being and medical care favorable to their physical and mental equilibrium.

Persons bound by this Code may not abuse their position in any way, especially to take advantage of their position for personal or private aims or gains.

##### **2.1.2 Duty of fair behavior / sportsmanlike behaviour**

Persons bound by this Code are expected to behave in a fair way and shall in particular refrain from any form of cheating including, but not limited to doping, manipulation of equipment or scores to give an advantage to an athlete or to a team, falsification or alteration of documents indicating false age, nationality,

gender or other information, with the purpose of obtaining unfair advantage for an official, an athlete or a team.

### 2.1.3 **Loyalty**

Persons bound by this Code have a duty of loyalty to the ISSF and its members. Therefore, they shall in particular refrain from any act of indiscretion, insubordination or partiality.

### 2.1.4 **Integrity of competitions**

Persons bound by this Code shall not take part in, either directly or indirectly, or otherwise being associated with betting, gambling, lotteries and similar events or transactions connected with shooting competitions.

### 2.1.5 **Other ethical offences**

Other ethical offences, including the improper or illegal manipulation of equipment testing, ammunition testing, scoring decisions or competition results, illegal access to systems and data, committed by persons bound by this Code may be considered independent of any action taken or not taken by ISSF Competition Juries.

### 2.1.6 **Forgery and falsification**

Persons bound by this Code are forbidden from forging a document, falsifying an authentic document or using a forged or falsified document.

### 2.1.7 **Duty of disclosure, cooperation and reporting**

Persons bound by this Code shall immediately report any potential breach of this Code to the ISSF Secretary General or send an email to [ethics@issf-sports.org](mailto:ethics@issf-sports.org).

At the request of the Ethics Committee, persons bound by this Code are obliged to contribute to clarifying the facts of the case or clarifying possible breaches and provide the evidence requested for inspection.

## 2.2 **UNDUE ADVANTAGE**

### 2.2.1 **Conflicts of interest**

When performing an activity for the ISSF, or before being elected or appointed, persons bound by this Code shall disclose any potential conflicts of interest that could be linked with their prospective activities.

Conflicts of interest arise if persons bound by this Code have, or appear to have, private or personal interests that detract from their ability to perform their duties with integrity and in an independent manner. Private or personal interests include gaining any possible advantage for the persons bound by this Code for themselves, members of their family, relatives, friends and acquaintances.

Any such conflict shall be immediately disclosed and notified to the body or organization for which the person bound by this Code performs his duties.

If an objection is made concerning an existing or potential conflict of interest of a person bound by this Code, it shall be reported immediately to the organization for which the person bound by this Code performs his duties for appropriate measures.

## **2.3 OFFERING AND ACCEPTING GIFTS AND OTHER BENEFITS**

Persons bound by this Code may only offer or accept gifts or other benefits to and from persons within or outside ISSF, or in conjunction with intermediaries or related parties as defined in this Code, which

- a) have symbolic value;
- b) are not given to influence a decision, voting behaviour or any other act that is related to their official activities or that falls within their discretion;
- c) do not create any undue pecuniary or other advantage; and
- d) do not create a conflict of interest.

Any gifts or other benefits not meeting all of these criteria are prohibited. Requests for guidance should be addressed to the Secretary General.

## **2.4 BRIBERY AND CORRUPTION**

Persons bound by this Code must not offer, promise, give or accept any undue pecuniary or other advantage for the execution or omission of an act that is related to their official activities. Such acts are prohibited, regardless of whether carried out directly or indirectly through, or in conjunction with, intermediaries or related parties as defined in this Code. Any such offer must be reported in writing to the Secretary General and any failure to do so shall be subject to sanctions in accordance with this Code.

Persons bound by this Code are prohibited from misappropriating ISSF assets, regardless of whether carried out directly or indirectly through, or in conjunction with, intermediaries or related parties, as defined in this Code.

## **2.5 NON-DISCRIMINATION**

Persons bound by this Code may not offend the dignity or integrity of a country, private person or group of people through contemptuous, discriminatory or denigrating words or actions on account of race, skin color, ethnic, national or social origin, gender, language, religion, political opinion or any other opinion, wealth, birth or any other status, sexual orientation or for any other reason.

## **2.6 PROTECTION OF PHYSICAL AND MENTAL INTEGRITY**

Persons bound by this Code shall respect the integrity of others involved. They shall ensure that the personal rights of every individual whom they contact and who is affected by their actions is protected, respected and safeguarded.

## **3 PREVENTION OF MANIPULATION**

The following conduct as defined in this Article constitutes a violation of this Code:

### **3.1 BETTING**

Betting in relation either:

- a) to a Competition in which the Participant is directly participating; or
- b) to the Participant's sport; or
- c) to any event of a multisport Competition in which he/she is a participant.

## **3.2 MANIPULATION OF SPORTS COMPETITIONS**

An intentional arrangement, act or omission aimed at an improper alteration of the result or the course of a Competition in order to remove all or part of the unpredictable nature of the Competition with a view to obtaining an undue Benefit for oneself or for others.

## **3.3 CORRUPT CONDUCT**

Providing, requesting, receiving, seeking, or accepting a Benefit related to the manipulation of a Competition or any other form of corruption.

## **3.4 INSIDE INFORMATION**

3.4.1 Using Inside Information for the purposes of Betting, any form of manipulation of Competitions or any other corrupt purposes whether by the Participant or via another person and/or entity.

3.4.2 Disclosing Inside Information to any person and/or entity, with or without Benefit, where the Participant knew or should have known that such disclosure might lead to the information being used for the purposes of Betting, any form of manipulation of competitions or any other corrupt purposes.

3.4.3 Giving and/or receiving a Benefit for the provision of Inside Information regardless of whether any Inside Information is actually provided.

## **3.5 FAILURE TO REPORT**

3.5.1 Failing to report to ISSF or a relevant disclosure/reporting mechanism or authority, at the first available opportunity, full details of any approaches or invitations received by the Participant to engage in conduct or incidents that could amount to a violation of this Code.

3.5.2 Failing to report to ISSF or a relevant disclosure/reporting mechanism or authority, at the first available opportunity, full details of any incident, fact or matter that comes to the attention of the Participant (or of which they ought to have been reasonably aware) including approaches or invitations that have been received by another Participant to engage in conduct that could amount to a violation of this Code.

## **3.6 FAILURE TO COOPERATE**

3.6.1 Failing to cooperate with any investigation carried out by ISSF in relation to a possible breach of this Code, including, without limitation, failing to provide accurately, completely and without undue delay any information and/or documentation and/or access or assistance requested by ISSF as part of such investigation.

3.6.2 Obstructing or delaying any investigation that may be carried out by ISSF in relation to a possible violation of this Code, including without limitation concealing, tampering with or destroying any documentation or other information that may be relevant to the investigation.



### **3.7 APPLICATION OF ARTICLES 3.1 to 3.6**

3.7.1 For the determination of whether a violation has been committed, the following are not relevant:

- a) Whether or not the Participant is participating in the Competition concerned;
- b) The outcome of the Competition on which the Bet was made or intended to be made;
- c) Whether or not any Benefit or other consideration was actually given or received;
- d) The nature or outcome of the Bet;
- e) Whether or not the Participant's effort or performance in the Competition concerned were (or could be expected to be) affected by the acts or omission in question;
- f) Whether or not the result of the Competition concerned was (or could be expected to be) affected by the acts or omission in question;
- g) Whether or not the manipulation included a violation of any ISSF rule;

3.7.2 Any form of aid, abetment or attempt by a Participant that could culminate in a violation of this Code shall be treated as if a violation had been committed, whether or not such an act in fact resulted in a violation and/or whether that violation was committed deliberately or negligently.

## **4 DISCIPLINARY MEASURES, SANCTIONS**

### **4.1 GENERAL**

Breaches of this Code or any other ISSF Statutes, Rules and Regulations by persons bound by this Code are punishable by one or more of the following sanctions:

- a) warning;
- b) fine;
- c) return of awards;
- d) disqualification;
- e) suspension;
- f) expulsion;
- g) ban on entering a competition or a venue;
- h) ban on taking part in any shooting-related activity.

The Ethics Committee may decide that the notification of a case be made to the appropriate law enforcement authorities.

### **4.2 INVESTIGATIONS**

The Participant who is alleged to have committed a violation of this Code must be informed of the alleged violations that have been committed, details of the alleged acts and/or omissions, and the range of possible sanctions.

### **4.3 BURDEN AND STANDARD OF PROOF**

The ISSF shall have the burden of establishing that a violation has been committed. The standard of proof in all matters under this Code shall be the balance of probabilities, a standard that implies that on the preponderance of the evidence it is more likely than not that a breach of this Code has occurred.

### **4.4 CONFIDENTIALITY**

The principle of confidentiality must be strictly respected by the ISSF during all the procedure; information should only be exchanged with entities on a need to know basis. Confidentiality must also be strictly respected by any person concerned by the procedure until there is public disclosure of the case.

### **4.5 DETERMINATION OF THE SANCTION**

The sanction may be imposed by taking into account all relevant factors in the case, including the offender's assistance and cooperation, the motive, the circumstances and the degree of the offender's guilt.

The Ethics Committee shall decide the scope and duration of any sanction.

Sanctions may be limited to a geographical area or to one or more specific categories such as a competition.

Unless otherwise specified, the sanction may be increased as deemed appropriate if a breach has been repeated.

Where more than one breach has been committed, the sanction shall be based on the most serious breach, and increased as appropriate depending on the specific circumstances.

## **5 LIMITATION PERIOD**

As a general rule, breaches of the provisions of this Code may no longer be prosecuted after a lapse of ten years.

The limitation period, when applicable, shall be prolonged if proceedings are opened and/or suspended.

## **6 PROCEDURES**

### **6.1 ETHICS COMMITTEE**

The Ethics Committee consists of a Chairman and two additional members. The members of the Ethics Committee are appointed by the Executive Committee in case a complaint according to 6.2 below has been filed.

The members of the Ethics Committee must be independent and may not hold a position in the ISSF or any ISSF member federation.

The Ethics Committee is to be composed in such a way that the members, together, have the knowledge, abilities and specialist experience that is necessary for the due completion of their tasks. The Chairman and at least one other member shall be qualified to practise law.

Members of the Ethics Committee must disclose to the Chairman or the ISSF Secretary General any situation or fact that may establish a conflict of interest

between themselves and the case under investigation. Such disclosure must be made immediately after the inquiry is opened or immediately after the situation or fact in question arises.

Any person being subject to investigations of a potential breach of this Code, or declaring a conflict of interest, may not be part of the Ethics Committee. In such cases, or if a member of the Ethics Committee is unable to act, the Executive Committee must appoint a person acting as a replacement.

## **6.2 RULES FOR PROCEDURES**

Any complaints, charges or guidance relating to a breach of ethical principles and rules should be addressed in writing to the Secretary General or to [ethics@issf-sports.org](mailto:ethics@issf-sports.org). The Secretary General shall inform the Chairman in order to summon the Ethics Committee.

The Ethics Committee shall decide whether to conduct an inquiry or to dismiss the complaint.

When conducting an inquiry regarding a complaint or charges, the Ethics Committee may:

- Request written information or documents from the parties concerned;
- Hear the parties concerned, with or without the presence of legal counsel, as determined by the Ethics Committee;
- Decide to hear witnesses as determined by the Ethics Committee or at the request of the parties concerned;
- Conduct investigations in the field by designating one (1) or more of its members or another person to represent the Committee;
- Designate one (1) or more experts to assist the Ethics Committee in its inquiry.

In the absence of a consensus, decisions of the Ethics Committee shall be taken by majority of members present.

## **7 APPEALS**

Decisions by the Ethics Committee may be appealed to the Court of Arbitration for Sport in Lausanne, Switzerland, ("CAS") which will resolve the dispute definitively in accordance with the Code of sports-related arbitration. The time limit for appeal is twenty-one days after the reception of the decision concerning the appeal.

## **8 MUTUAL RECOGNITION**

Subject to the right of appeal, any decision in compliance with this Code by an International Sporting Organisation shall be recognised and respected by the ISSF.

This ISSF Code of Ethics was approved by the ISSF Executive Committee in its meeting on March 1, 2016. This edition includes amendments and corrections approved by the ISSF Executive Committee on February 21, 2017.

# Procedures for Verification of World Records

World Records must be established in accordance with the ISSF General Regulations 3.10, and applicable rules for the shooting discipline.

World Records become valid when competition results are final and the ISSF Technical Delegate or ISSF Secretary General confirms that the competition was conducted according to **ISSF Rules and Regulations** and that a valid World Record was equaled or exceeded in accordance with these requirements.

The official list of valid World Records is published by ISSF Headquarters on the ISSF website. World Record certificates are issued by the ISSF Secretary General.

Technical Delegates should use this form to report World Records for verification by the Technical Committee in accordance with the **ISSF General Regulations**, 3.10.4

Report of World Records				
Name of ISSF Championship				
Men <input type="checkbox"/>	Women <input type="checkbox"/>	Men Junior <input type="checkbox"/>		Women Junior <input type="checkbox"/>
Athlete/Team Members	Nation	Event	WR/FWR/ EWR/EFWR WRJ/EWRJ/	Score
Confirmation by Technical Delegate				
This verifies that this record(s) was established in an ISSF Championship 1) that was conducted according to ISSF Rules and Regulations, 2) that ISSF participation requirements (3.9) were fulfilled and that ISSF Anti-Doping were followed:				
Date:		Signature:		
Record(s) Verified by the Technical Committee				
Date:		Signature:		

## Rules for Filing and Deciding Protests

The ISSF establishes rules for and conducts Championships in which its Member Federations may enter individual athletes or teams. Athletes or team participating in ISSF Championships have a right to protest when competitions are not conducted according to ISSF Rules and Regulations. ISSF rules for filing and deciding protests are:

1. Protests filed at ISSF Championships must be decided according to ISSF Rules and Regulations;
2. Competition Juries (3.5.3) are responsible for receiving and deciding all protests;
3. The Jury of Appeal (3.5.3.7) is responsible for making final decisions on all appeals against protest decisions by Competition Juries. Decisions by the Jury of Appeal may not be appealed;
4. During Finals round competitions, the Competition Jury shall supervise the Finals and make any decisions required by ISSF Rules and Regulations that do not involve protests. If a protest is made during a Final, a Finals Protest Jury is responsible for making an immediate decision regarding the protest. Finals Jury decisions may not be appealed;
5. For Finals round competitions where protests must be decided immediately, a combined Finals Protest Jury consisting of two (2) members of the Competition Jury plus one (1) member of the Jury of Appeal must be designated by the Technical Delegate and the appropriate Jury Chairman.
6. In a Finals round no score protest is permitted except for a failure to indicate a shot. In such cases one (1) member of the Classification Jury must also be included;
7. Rules and forms for filing protests or appeals are specified in the **General Technical Rules, 6.16 and 9.17**. ISSF protest rules provide for verbal protests that can be submitted and decided on the ranges immediately, for written protests to be decided by the appropriate Jury and for appeals of Jury decisions to be decided by a Jury of Appeal. The rules also provide for scoring protests to be decided by the RTS Jury with decisions on scoring protests not subject to appeal. The protest rules further provide that in Finals round competitions, the Finals Jury shall make immediate decisions on any protests and that such decisions may not be appealed; and
8. In the case of protests involving conflicts between the **ISSF Constitution**, **ISSF General Regulations** or Technical Rules, the **ISSF Constitution** shall take precedence over the **ISSF General Regulations** or Technical Rules and the **ISSF General Regulations** shall take precedence over the Technical Rules. In conflicts involving IOC Rules, the IOC Rules shall prevail.

# Guidelines for Training Academy

## ISSF Training Academy Courses

### 1 BACKGROUND

- 1.1 Special ISSF training courses for coaches were approved by the Executive Committee in 1992 and amended in 2011.
- 1.2 These diploma courses are designed for national coaches from Member Federations to achieve an international coaching qualification.
- 1.3 Coaching Diplomas are of three categories: “A,” “B” and “C.”
- 1.4 It is necessary first to attend a “C” course. Thereafter, coaches having achieved a Diploma can apply to attend a “B” course, and if successful an “A” Course.
- 1.5 The ISSF Training Academy also offers a regional or national coaching course “D,” which is held in the local language of the region in which the course is hosted. Material and certificates will be provided by the ISSF Training Academy.
- 1.6 A course fee is payable by each student attending a Coaching Diploma course. This covers the cost of running the course and any associated accommodation, meals and local transportation.

### 2 COACHING DIPLOMA COURSES

- 2.1 Official recognition of Training Academy Courses will be decided by the ISSF Executive Committee.
- 2.2 Instructors for these courses are chosen from those having specialist knowledge of the various topics in the course programme.
- 2.3 Assistant Instructors, with similar qualifications, also may be designated depending upon the number of students attending.
- 2.4 The recommended course programme lasts one (1) week.
- 2.5 The knowledge of the students is assessed by various tests at the different levels. The details are contained in the Training Academy Guidelines.
- 2.6 The results are reported to the ISSF Executive Committee annually.

### 3 APPEALS

- 3.1 Any student may appeal in writing against the decision that he has failed a course. The appeal will be considered by the ISSF Executive Committee.

**Article 3.12.3.9, Annex “J”:**

# **Guidelines for Judges Licences**

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**SPECIAL NOTE:**

In the context of this Annex, the word “Judge” refers to an accredited ISSF Judge’s Licence holder. The word “Jury” refers to those Licenced judges who are appointed to Jury duties at specified Championships.

## **1 GENERAL**

- 1.1 For the achievement of its purposes the International Shooting Sport Federation (ISSF), Licences judges to supervise shooting competitions and to ensure the fair and equal treatment of all competitors (see 1.1.4 ISSF Constitution). Judges must be experienced and fully conversant with the current versions of the ISSF Rules and Regulations plus the relevant Technical Rules for the Shooting discipline concerned in order to Advise, Supervise and Assist if necessary.
- 1.2 The ISSF issues judges' Licences as confirmation of qualification.
- 1.3 Judges' Licences are divided into two (2) categories.
  - 1.3.1 Category "A" authorizes the holder to act as an official Jury member at all shooting competitions, for which the Licence is valid with respect to the disciplines included, including the Olympic Games and World Championships.
  - 1.3.2 Category "B" Licence authorizes the holder to act as an official Jury member in all shooting competitions, for which the Licence is valid with respect to the disciplines included, except the Olympic Games and the World Championships.
- 1.4 The ISSF issues judges' Licences for the following disciplines:
  - 1.4.1 Rifle shooting (1)
  - 1.4.2 Pistol shooting (2)
  - 1.4.3 Shotgun shooting (3)
  - 1.4.4 Running Target shooting (4)
  - 1.4.5 Target Control (5)
  - 1.4.6 Electronic Scoring Target Control (6)
  - 1.4.7 Target Sprint (7)
  - 1.4.8 The ISSF can issue judges' Licences for one (1) or more discipline(s), but only following successful completion of official ISSF courses in each of the disciplines. Normally, No.5 (Target Control) is combined with the shooting disciplines No.1 (Rifle), No.2 (Pistol), No.4 (Running Target), and No.7 (Target Sprint). However, No.6 (Electronic Scoring Target Control) is only issued after successful completion of an official ISSF course on that specific subject.
- 1.5 The ISSF Headquarters and the Chairman of the Judges Committee maintain a list of all the Licence holders.
- 1.6 Licence holders may only act as Jury Members for the Olympic Games and the World Championships if they have been designated by the Executive Committee of the ISSF. For World Cups Jury Members will be nominated by the ISSF Secretary General and the Chairman of the ISSF Judges Committee, and approved by the Executive Committee. For Continental and Regional Games and Championships they must be designated by the Continental or Regional Confederations, who in turn must forward this designation to the ISSF for ratification and authorization. Continental and Regional designations must have full endorsement prior to the event to ensure official recognition has been granted.



## **2 ACQUISITION OF A LICENCE.**

- 2.1 The applicant must have the necessary capability and experience as a judge, in particular with a clear understanding and expression of the English language.
- 2.2 ISSF Judges' Licences are not granted to active athletes who still participate in competitions where world records may be established. If the holder of a judges' Licence wishes to participate as an athlete, he must return the Licence to the ISSF Headquarters for cancellation. He may subsequently apply for a new Licence.
- 2.3 For the acquisition of an ISSF Judges' Licence, preparatory instruction and training is necessary. The applicants should possess a National judges' Licence of the highest level issued by their National Federation, or must have equivalent experience as a national judge and as a range official. For acquisition of a Judges' Licence in the shotgun discipline, applicants must first be in possession of a valid Shotgun Referees Licence.
- 2.4 Applicants must also have achieved the pass-standard in the General Aspects and the Shooting Discipline Parts of an official ISSF Judges' course within the previous two (2) years.
- 2.5 An applicant's National Federation must sign the completed official ISSF Judges' application form (see form at end of Guidelines) to confirm the contents and support the application. The National Federation must then send it to the ISSF Headquarters.
- 2.6 Applications should be submitted as soon as possible, but no later than 31 December each year for Licences to be issued in the following year. In order that applicants are not disadvantaged by any time considerations, once applications are received by ISSF Headquarters, the Chairman of the Judges' Committee will endeavour to authorize the issue of Licences or upgrades as soon as possible. This does not negate the requirement for the Judges' Committee to approve and confirm the granting of these Licences at their annual meeting.
- 2.7 The ISSF Judges Committee will evaluate and approve, where appropriate or postpone applications during its annual meeting which will usually be held towards the end of January each year.
- 2.8 After approval, the ISSF Headquarters will issue the Licences. To be valid they must be signed by the ISSF Secretary General and the Chairman of the ISSF Judges' Committee.
- 2.9 These Licences are sent to the National Federations for delivery to the Licence holders.
- 2.10 A fee of Euro 50.00 must be paid for a new Licence.
- 2.11 Approval of initial applications will result in the issue of a "B" category Licence. Category "A" Licences are only issued following further experience with assessment before upgrading.

## **3 VALIDITY AND EXTENSION OF THE LICENCE.**

- 3.1 All ISSF Judges' Licences are issued for a period of five (5) years.
- 3.2 After expiration of this period, the Licence can be renewed.

- 3.3 The National Federation must submit all requests for renewal to the ISSF Headquarters accompanied by a completed Renewal Form (see form at end of Guidelines).
- 3.4 The National Federation must confirm that the applicant has obtained experience as a Jury Member in international, regional or national level competitions during the last five (5) year period.
- 3.5 The current Licence should not be returned when applying for a renewal, though it will cease to be valid after the expiry date. Applications for renewal should be submitted at least three (3) months before expiry.
- 3.6 The Chairman of the Judges' Committee in co-operation with the ISSF Headquarters will deal with all renewals. Renewed Licences will be returned to the National Federation.
- 3.7 A fee of Euro 25.00 will be charged for each renewal.

#### **4 EXPIRATION OF A LICENCE.**

- 4.1 When an ISSF Judge's Licence expires after five (5) years, Licence holders will be taken off the ISSF list if not renewed by application within one (1) year. In such a case any future Licence must be applied for in accordance with the acquisition of a Licence, including attendance at course(s). Licences renewed late within the one (1) year will only be valid for five (5) years from the previous expiry date.
- 4.2 The Licence holders' National Federation, at any time, has the right to apply for cancellation of an ISSF Judge's Licence. The Licence holder may be taken off the list, in such a case the Licence should be returned to the ISSF.
- 4.3 A judge's Licence may be cancelled if a holder does not fulfil his duties as a judge or harms the interest or reputation of the ISSF. The holder will be taken off the ISSF list and the Licence must be returned to the ISSF. All ISSF Judges' Licences remain the property of the ISSF.
- 4.4 **Judges' Courses.**
- 4.5 Only courses that have been approved and recognized by the ISSF will be considered as official training courses for judges. The location and dates of such courses are to be agreed with the Secretary General and Chairman of the Judges' Committee. Once agreed, the Chairman of the Judges' Committee and the Secretary General will appoint a qualified ISSF Instructor, from the approved list of ISSF Instructor licence holders, to deliver each course. After authorisation by the ISSF Judges' Committee, the ISSF will publish the annual courses programme by January of that year. Applications for recognition must be submitted to the ISSF Headquarters using the form "Application for Judges Courses" (available on ISSF web site). The application must be sent to ISSF at least 3 months before the date of the intended course. All applications and subsequent publication of courses must include the following details:
- 4.5.1 Where the course will be held;
- 4.5.2 The dates of the course;
- 4.5.3 The name(s) of the shooting disciplines that will be covered;
- 4.5.4 The name(s) of the ISSF Instructor. The name of the course coordinator and, if different, of the person who is to conduct the instruction on the General Aspects of the Rules;

- 4.5.5 What expenses will be met by the National Organizer; English language is mandatory. The ISSF Licence will not be granted if obtained with any other language.
- 4.5.6 From which National Federation(s) the Participants will come; Normally, applications will be considered when received from other National Federations within the same Continent, but cannot be guaranteed.
- 4.6 The basis for ISSF Judges' courses is the "ISSF Training Guidelines". A copy of this document will be issued by the ISSF to the course coordinator of every approved course. The objective is to ensure that applicants for ISSF Licences have a proper understanding of the Rules, and their application, in respect of the disciplines for which they seek to be Licenced; also, to ensure applicants have a proper understanding of the Constitution, General Regulations, Terms of Reference, Eligibility and Anti-Doping Regulations, etc applicable to all disciplines. Separately, applicants for Licences must possess practical experience gained from officials' duties within their National Federation. Normally, applicants for ISSF Judges' courses should already possess the highest National Licence as a range official; where nations do not have a national Licence system the applicants must possess equivalent practical experience.
- 4.6.1 Every part of the course should be opened with the explanation of the purpose and the content of the course, followed by the duties and decision making processes required to make a good judge.
- 4.6.2 During the course the ISSF General Regulations and Constitution of the ISSF, etc... must be covered and a test conducted.
- 4.6.3 The "Rifle" discipline must also include 50m and 10m Pistol shooting.
- 4.6.4 If a separate course is held for 25m Pistol shooting, 10m and 50m Pistol shooting must also be included.
- 4.6.5 Shotgun, Running Target, Target Sprint and Electronic Scoring Target disciplines are treated separately.
- 4.7 The name of the instructor(s) must be submitted to the ISSF and confirmed. The Organizer can propose instructors to the ISSF for approval, or can request that suitable instructors be provided.
- 4.7.1 When there is only one (1) instructor, the different disciplines must be dealt with in succession. This must be done according to a training schedule so that the participants can become familiar with the content of a course and can make arrangements for participating in the different sections.
- 4.7.2 If there are instructors for the various disciplines the opening of the course, and lectures on the Constitution and the General Regulations, should be given to everyone together. The participants can then separate for the individual disciplines.
- 4.7.3 The organizer must pay the costs for travelling, accommodation, meals and local transportation for the instructor(s).
- 4.8 Courses should last a minimum of three (3) days and this must be extended if more than one discipline is to be treated in succession.
- 4.9 The organizer is responsible for providing a training room with adequate facilities for efficient instruction, and for the comfort of those attending.
- 4.10 A maximum of 15 participants are permitted per instructor.

- 4.10.1 The participants should possess a good background of practical experience as officials before attending a course. Participants with little experience must obtain practical experience under the guidance of an experienced judge in a series of national competitions before applying for an ISSF Judges' Licence. They must speak and understand English.
- 4.10.2 The organizer should publish details of the course as early as possible. The announcement should include all details about dates, times, accommodation, meals, local transportation, costs and any further important information.
- 4.10.3 Every participant must be given a registration form to be filled in with his name, address and date of birth. The participant must further indicate his experience and any special knowledge he has acquired during competitions in which he acted as an official, and the qualifications obtained in his National Federation.
- 4.10.4 Only participants entered by a National Federation will be accepted. Inexperienced people should not be allowed to participate.
- 4.11 Participants who complete the course satisfactorily, including knowledge of the General Aspects will be issued with an ISSF Diploma. ISSF certificates of attendance will not be issued, but organizers are encouraged to provide host Federation certificates of attendance for those not achieving the Diploma standard.
- 4.12 The ISSF Diploma does not guarantee the issue of an ISSF Licence; it only certifies the satisfactory completion of the official course.
- 4.13 At the end of the course the instructor must write and submit a short report, using the form "Report Official ISSF Judges Course" with a list of those attending and those completing the course to the standard required for an ISSF Licence (i.e. those having received a Diploma), stating for which disciplines they passed. Where possible the report should indicate whether the individuals already possess sufficient practical experience, or whether further practical experience appears appropriate before an ISSF Licence is granted. The report must be sent as soon as possible to the ISSF Headquarters for the attention of the ISSF Secretary General and the Chairman of the ISSF Judges Committee.
- 4.14 Official recognition of judges' courses will be decided by the ISSF Secretary General and the Chairman of the ISSF Judges Committee.
- 4.15 National Shooting Federations are encouraged to run courses for national judges' Licences, following the material provided for official ISSF courses.
- 4.16 National Federations not having suitably qualified ISSF Licence holders to conduct courses for National judges' Licences are also encouraged to request assistance from the ISSF Secretary General or the Chairman of the ISSF Judges Committee.

## **5 UPGRADING.**

- 5.1 The basis for upgrading of a "B" judges' Licence to an "A" judges' Licence is the experience acquired as the judge over a number of years:
- 5.1.1 A minimum period of four (4) years recent experience is required as an active "B" Licence holder ; and
- 5.1.2 The applicant must have officiated in at least five (5) international competitions, which have a minimum of five (5) participating nations, at least three (3) must be ISSF or WSPS Championships. For at least two (2) appointments

the applicant must have been a Jury Member, but if not more, the other three (3) appointments must have been as a Chief Range Officer, Chief Referee, Chief of RTS or Chief of Equipment Control. An upgrading based only on the required period of time, but on inadequate further experience at championships, will not be granted; and

- 5.1.3 For Rifle, Pistol and Running Target disciplines “A” Licence upgrades, the applicant must be in possession of a valid ISSF EST Licence.
- 5.1.4 They must have passed an ISSF Judge’s course held in English language. They should demonstrate that they have extensive experience in serving on competition juries (ISSF or WSPS).
- 5.2 Accordingly, Applications for upgrading should be made to the ISSF Headquarters. When an upgrading is approved by the Judges committee, the ISSF Headquarters will issue a new ISSF Licence and this will be sent to the National Federation in the same way as for other Licence issues.
- 5.3 A fee of Euro 25.00 is charged for an upgrading.
- 5.4 Additional disciplines will only be added to an existing Licence (“A” or “B”) after the recent satisfactory completion of an official ISSF course for that discipline. Applications will be dealt with in the same way as applications for new Licences (as opposed to renewals) by the ISSF Judges Committee at its annual meeting. Those approved will receive new Licences. Where an “A” Licence is already held, the additional discipline will be added at that level.

## **6 SPECIAL ADMINISTRATIVE PROCESS FOR THE ISSUANCE OF JUDGES’ LICENCES**

- 6.1 In exceptional cases an ISSF Judge’s Licence can be issued or upgraded when it is necessary to ensure there are sufficient qualified personnel at events where world records may be established. For example, when a change of venue is necessary, or when any change of a previously assigned judge is necessary.
- 6.2 The National Federation must submit an application.
- 6.3 The applications will be considered and decided by the ISSF Secretary General together with the Chairman of the ISSF Judges Committee.
- 6.4 Licences issued in this way will be included in the list of Licence holders. At the next meeting of the ISSF Judges Committee the Chairman must inform the Committee of any Licences granted in this way.
- 6.5 Licences issued in this way must only be given to well qualified individuals. The usual standards must be met; only the administrative process is changed.

## **7 ASSIGNMENT OF JUDGES**

- 7.1 The nomination and designation of the Jury Members is made according to the Constitution of the ISSF. It is recommended and all appointed Jury members are encouraged to take out their own individual travel and medical insurance prior to deploying on an assignment, this is in addition to any ISSF insurance.
  - 7.1.1 The Secretary General and the Chairman of the Judges Committee of the ISSF will nominate to the Executive Committee the required number of Jury Members and substitutes for World Championships, Olympic Games and for World Cups and Grand Prix in accordance with the Guidelines. The Executive

Committee designates the Juries for the World Championships and Olympic Games and approves the list for the World Cups and Grand Prix.

- 7.1.2 The Continental and Regional Confederations recognized by the ISSF should nominate and designate the Jury Members for their Championships and Games. Where Olympic quota places are distributed, these designations must be endorsed and ratified by the ISSF prior to the start of the event. Only with such ISSF authorization will jury appointments be granted official recognition and status.
- 7.1.3 The Organizing Committee, or the Organizing Federation, is responsible for the designation of Jury Members for other international championships and national championships held under the ISSF Rules.
- 7.2 All Jury Members must hold the applicable current ISSF Judges' Licence with EST Licence for all competitions where world records may be established. At all other championships held under the ISSF Rules, the Jury Members should hold valid ISSF Judges' Licences and EST Licence.
- 7.3 In championships where world records may be established, Team Leaders, Officials, Coaches and Athletes must not be members of a Jury. If possible one (1) Member, but not usually the Chairman, must be from the National Federation organizing the championships. These host nation judges must be approved by the ISSF.
- 7.4 In all other championships, team officials should not be members of a Jury.
- 7.5 It is desirable that senior officials participating in the organizing of major competitions should possess an appropriate ISSF Licence. Particular tasks and duties for which ISSF Licences should be held are: Chief Range Officer, RTS Chief, Chief Referee, Chief of Equipment Control.
- 7.6 Range Officers, RTS Officers, Referees and Equipment Control Officers should also be encouraged to undertake official training with a view to obtaining ISSF Licences.
- 7.7 Competition Officials designated by the Organizing Committee must not be members of any Juries at the same championships.

## **8 ELECTRONIC SCORING TARGET COURSES**

### **8.1 Background**

- 8.1.1 Special courses for Electronic Scoring Target (EST) Control Licences were approved by the Executive Committee in 1998. These courses provide education about the underlying principles involved, and the procedure for dealing with score-protests and with scoring problems that may be encountered.
- 8.1.2 These courses are designed for holders of ISSF Judges' Licences in the shooting disciplines of Rifle, Pistol and Running Target as the scoring and ranking rules for these disciplines must be known already as well as the ISSF Statutes, Rules and Regulations plus the relevant Technical Rules for the shooting disciplines concerned.
- 8.1.3 Judges' EST Control Licences are of one (1) category – depending upon the category "A" or "B" of the shooting discipline Licence held.
- 8.1.4 A course fee fixed by the Executive Committee is payable by each student registering for an Official ISSF course for the first time. This covers the

preparation of detailed notes issued to students, and the cost of issuing a handbook, plus future updating as EST equipment is improved, and the Licence when issued.

- 8.1.5 Students may attend courses on more than one (1) occasion; to update their knowledge and to improve their result to gain an EST Licence, if they do not already have one; no further fee is payable.
- 8.2 As for all official ISSF courses, official recognition of judges' courses for Electronic Scoring Target Control will be decided by the ISSF Secretary General and the Chairman of the ISSF Judges Committee.
  - 8.2.1 Instructors for these courses are chosen from those having achieved a high standard on a previous course and having considerable practical experience.
  - 8.2.2 Assistant Instructors, with similar qualifications, also may be designated depending upon the number of students attending.
  - 8.2.3 An ISSF Test Paper is provided, together with all supporting test material to conduct a Final Test.
  - 8.2.4 The completed Test Papers are returned to the ISSF for formal marking to ensure a uniform standard is set as the basis for the recommendations for EST Licences.
  - 8.2.5 Students are given an indication of their result after the official marking. On the recommended course programme, the answers are discussed with the class, so that students gain a good idea of where they may have been wrong.
- 8.3 Electronic Scoring Target Control Licences (Category 6)
  - 8.3.1 The results are provided to the ISSF Judges Committee annually and the issue of Licences is made after a decision by that committee. No specific application is required, and no separate fee is payable.

## **9 INSTRUCTORS LICENCE.**

- 9.1 The instructors must be highly qualified, be holders of a valid ISSF "A" licence and have regularly conducted and delivered previous courses. Instructors should have attended and passed the ISSF "A" Licence Instructors Workshop and where deemed appropriate acted as an assistant instructor prior to appointment themselves.
- 9.2 The "Instructor" Licence, authorises the holder to act in all situations as described for "A" Licence holder. In addition, Judges in this category are permitted to instruct and conduct official ISSF judge's courses. In order to achieve this level, selected judges need to have successfully attended an ISSF instructors workshop.
- 9.3 Continental Confederations must nominate their own candidate to participate at the Instructors workshop, depending on their requirement and need for instructors.
- 9.4 The ISSF instructors workshop will be organised by the ISSF Secretary General and ISSF Judges' committee.
- 9.5 The ISSF Education programme will be developed.
- 9.6 The same support material in English for the Judges' training course will be given to the Instructors.

- 9.7 The support material will explain the objective of the Judges' training, rules intent and application and will include practical situational and awareness training.

## **10 APPLICATION FORMS FOR LICENCES**

- 10.1 To simplify the administration of Licence issue, the following forms should now be used when applying for a new "B" Licence, upgrading, or renewal.
- 10.2 Each application must be accompanied by a digital photograph with a resolution of 300 dpi must be sent by the federation concerned. The photograph should have a neutral background.



# Application for Judge's "B" Licence

The Federation of  endorses the application of:  
 Name of national federation

Family Name(s)	Given Name(s)

Date of birth         Gender Man  Woman

Day                      Month                      Year

<b>To be Licenced as an ISSF "B" Judge in the following disciplines:</b>						
Please specify if you already hold an ISSF Licence in any discipline.						
If yes, the Licence number is:						
Rifle	Pistol	Shotgun	Running Target	Target Sprint	Paper Target Control	EST (Only if passed official course)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The Applicant has attended official ISSF Judges' Course(s) as follows:						
Discipline	Course Dates	Location	Instructor			
This is to certify that the information given is correct, that the applicant has experience as a national judge, and that the photograph is of the applicant.						
Signed for the Federation:					send a digital photo (300dpi) to the ISSF Headquarters	
Name typed or printed:						

**(Page two of the application for a Judges “B” Licence)**

<b>Disability</b>						
I do not have any physical impairment that would prevent me from performing all duties required as a judge for the disciplines for which the Licence is required.						
<b>Criminal Record</b>						
Do you have a criminal record relating to harassment and abuse, illegal drugs or substances and/or any law designed to protect minors?					Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Language Capability</b>						
Provide an assessment of your language capability in the ISSF languages:						
Language	Speak			Understand		
	Fluent	Well	Basic	Fluent	Well	Basic
English						
Arabic						
French						
German						
Russian						
Spanish						

<b>Applicant’s Declaration</b>			
<p><b>I affirm that all information contained in my application is true and correct.</b>  <b>I acknowledge to be bound by the ISSF Official Statutes, Rules and Regulations (including the ISSF Code of Ethics) in the respective applicable version as published in the “Rules” section on <a href="http://www.issf-sports.org">www.issf-sports.org</a> and I confirm that I have read and understood the ISSF Data Protection Regulation as also published in the “Rules” section on <a href="http://www.issf-sports.org">www.issf-sports.org</a>.</b></p>			
Date:		Signature of Applicant:	

Fee enclosed: Euro 50.00

Digital Photo sent to ISSF Headquarters

<b>International Shooting Sport Federation Official Use:</b>						
Date Acknowledged and Checked						
Recommended			Not recommended			
Class Licence			Postponed until			
By	For the Judges Committee				Date	
Rifle	Pistol	Shotgun	Running Target	Target Sprint	Paper Target Control	EST (Only if passed official course)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Date of issue		Invoice Number		Dispatched (mailed, given by hand)		

# Application for Judges' "A" Licence

The Federation of  endorses the application of:

Name of national federation

--	--

Family Name(s)

Given Name(s)

Date of birth

--	--	--	--	--	--	--	--

Day

Month

Year

Gender Man  Woman

## To be Licenced as an ISSF "A" Judge in the following disciplines:

Current "B" Licence Number:

Rifle	Pistol	Shotgun	Running Target	Target Sprint	Paper Target Control	EST (Only if passed official course)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Applicant has been an official ISSF Judge on the following **FIVE** occasions:

No.	Jury Duties (Rifle etc.)	Event (Competition)	Dates	Location (City/Country)	No of nations Participating
1					
2					
3					
4					
5					

This is to certify that the information given is correct, that the applicant is conversant with the current ISSF Rules, and the two photographs are of the applicant.

Signed for the Federation:		send a digital photo (300dpi) to the ISSF Headquarters
Name typed or printed:		

<b>Disability</b>						
I do not have any physical impairment that would prevent me from performing all duties required as a judge for the disciplines for which the Licence is required.						
<b>Criminal Record</b>						
Do you have a criminal record relating to harassment and abuse, illegal drugs or substances and/or any law designed to protect minors?					Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Language Capability</b>						
Provide an assessment of your language capability in the ISSF languages:						
Language	Speak			Understand		
	Fluent	Well	Basic	Fluent	Well	Basic
English						
Arabic						
French						
German						
Russian						
Spanish						

<b>Applicant's Declaration</b>			
<p>I affirm that all information contained in my application is true and correct.  I acknowledge to be bound by the ISSF Official Statutes, Rules and Regulations (including the ISSF Code of Ethics) in the respective applicable version as published in the "Rules" section on <a href="http://www.issf-sports.org">www.issf-sports.org</a> and I confirm that I have read and understood the ISSF Data Protection Regulation as also published in the "Rules" section on <a href="http://www.issf-sports.org">www.issf-sports.org</a>.</p>			
Date:		Signature of Applicant:	

Fee enclosed: Euro 25.00

Digital Photo sent to ISSF Headquarters

<b>International Shooting Sport Federation Official Use:</b>						
Date Acknowledged and Checked						
Recommended				Not recommended		
Class Licence				Postponed until		
By	For the Judges Committee				Date	
Rifle	Pistol	Shotgun	Running Target	Target Sprint	Paper Target Control	EST (Only if passed official course)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of issue		Invoice Number		Dispatched (mailed, given by hand)	
---------------	--	----------------	--	------------------------------------	--

# Application for Judge's Licence Renewal

The Federation of  endorses the application of:  
 Name of national federation

Family Name(s)	Given Name(s)

Date of birth         Gender Man  Woman

Day                      Month                      Year

<b>to have the Licence renewed:</b>						
Licence Number:				Class	A	B
<b>Disciplines:</b>						
Rifle	Pistol	Shotgun	Running Target	Target Sprint	Paper Target Control	EST (Only if passed official course)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The ISSF Member Federation confirms that the applicant has obtained experiences as a Jury Member in international, regional or national level competitions during the last Five (5) year period. The applicant has good knowledge of the current ISSF Rules and Regulations.						
This is to certify that the information given is correct, and the photograph(s) are of the applicant.						
Signed for the Federation:					send a digital photo (300dpi) to the ISSF Headquarters	
Name typed or printed:						

Fee enclosed: Euro 25.00

Digital Photo sent to ISSF Headquarters

# Guidelines for Shotgun Referee Licencing

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## SPECIAL NOTE:

In the context of this Annex, the word “Referee” refers to an accredited ISSF Shotgun Referee licence holder.

## **1 GENERAL**

- 1.1 For the achievement of its purposes the International Shooting Sport Federation Licences Shotgun Referees to act at ISSF supervised shooting competitions and to ensure the fair and equal treatment of all competitors (ISSF General Regulations). Referees must be experienced and fully conversant with the current versions of the ISSF Shotgun Rules for the respective events.
- 1.2 The ISSF issues Shotgun Referees' licences as confirmation of qualification.
- 1.3 The ISSF Shotgun Referees' licence is of one (1) category and can be issued in the events Trap (T), Double Trap (DT) and Skeet (S), but only following successful completion of an official ISSF International Shotgun Referees' Course for all three events.
- 1.4 The ISSF Headquarters and the Chairman of the Judges' Committee maintain a list of all the International Shotgun Referees' licence holders, in consultation with the Chairman of the Shotgun Committee.

## **2 ACQUISITION OF AN INTERNATIONAL SHOTGUN REFEREES' LICENCE**

- 2.1 The applicant must have the necessary capability and experience as a Referee and must be able to speak English.
- 2.2 ISSF Shotgun Referees' licences are not granted to active athletes who still participate in competitions where world records may be established. If the holder of an Shotgun Referees' licence wishes to participate as an athlete, he must return the licence to the ISSF Headquarters for cancellation.
- 2.3 For the acquisition of an ISSF Shotgun Referees' licence, preparatory instruction and training is necessary. The applicants should possess a national Shotgun Referees' licence of the highest level issued by their National Federation.
- 2.4 For the acquisition or renewal of an ISSF Shotgun Referees' licence, the applicant must have passed an eyesight examination.
- 2.5 An applicant's National Federation must sign the completed official ISSF Shotgun Referees' application form to confirm the contents and support the application. The National Federation must then send it to the ISSF Headquarters with the original eyesight examination form. See forms at the end of these Guidelines.
- 2.6 Applications should be submitted as soon as possible, but no later than 31 December each year for licences to be issued in the following year. In order that applicants are not disadvantaged by any time considerations, once applications are received by ISSF Headquarters, the Chairman of the Judges' Committee will endeavour to authorize the issue of licences as soon as possible. This does not negate the requirement for the Judges' Committee to approve and confirm the granting of these licences at their annual meeting.
- 2.7 The ISSF Judges' Committee will evaluate and approve appropriate applications, if necessary, with help from the ISSF Medical Committee during its annual meeting. Any queries will be referred to the Shotgun Committee.
- 2.8 After approval, the ISSF Headquarters will issue the Shotgun Referees' licences. To be valid they must be signed by the ISSF Secretary General and the Chairman of the ISSF Judges Committee.

- 2.9 These licences are sent to the National Federations for delivery to the licence holders.
- 2.10 A fee of Euro 50.00 must be paid for a new licence.

### **3 VALIDITY AND EXTENSION OF THE LICENCE**

- 3.1 All ISSF International Shotgun Referees' licences are issued for a period of five (5) years.
- 3.2 After expiration of this period, the licence may be renewed.
- 3.3 The National Federation must submit all requests for renewal to the ISSF Headquarters accompanied by a completed Renewal Form (see form at end of Guidelines).
- 3.4 The current licence should not be returned when applying for a renewal, though it will cease to be valid after the expiry date. Applications for renewal should be submitted at least three months before expiry.
- 3.5 The Chairman of the Judges' Committee in co-operation with the ISSF Headquarters and the Chairman of the Shotgun Committee and in some cases also with a member of the Medical Committee will deal with all renewals. Renewed licences will be returned to the National Federation.
- 3.6 A fee of Euro 25.00 will be charged for each renewal.

### **4 EXPIRATION OF A LICENCE**

- 4.1 When an ISSF Shotgun Referees' licence expires after five (5) years, licence holders will be taken off the ISSF list if not renewed by application within one (1) year. In such a case any future licence must be applied for in accordance with the Acquisition of a licence, including attendance at course(s).
- 4.2 The licence holder's National Federation, at any time, has the right to apply for cancellation of an ISSF Shotgun Referees' licence. The licence holder may be taken off the list, in such a case the licence must be returned to the ISSF.
- 4.3 A Shotgun Referees' licence may be cancelled if an eyesight test shows the licence holder does not meet the required standard any longer, or if a holder does not fulfil his duties as a Referee, or harms the interest or reputation of the ISSF. The holder will be taken off the ISSF list and the licence must be returned to the ISSF. All ISSF International Shotgun Referees' licences remain the property of the International Shooting Sport Federation.

### **5 SHOTGUN REFEREES' COURSES**

- 5.1 Only courses that have been approved and recognized by the ISSF will be considered as official training courses for Shotgun Referees. Applications for recognition must be submitted to the ISSF Headquarters using the form "Application for Shotgun Referees' Courses" (available from ISSF Headquarters). If a course is required in exceptional circumstances at short notice, then the application must be sent to ISSF at least 3 months before the date of the intended course. All applications and subsequent publication of courses must include the following details:
- 5.1.1 Where the course will be held;
- 5.1.2 The dates of the course;



- 5.1.3 English Language is mandatory;
- 5.1.4 From which National Federation(s) the Participants will come; Normally, applications will be considered when received from other National Federations within the same Continent, but cannot be guaranteed.
- 5.1.5 Name of the Instructor recognised by ISSF Judges' Committee.
- 5.1.6 The expenses that will be met by the National Organiser; (should be equivalent with 5.2.2)
- 5.2 The basis for ISSF Shotgun Referees' courses is the **ISSF Shotgun Referees' Training Guidelines** (as prepared and maintained by the Shotgun Committee). The objective is to ensure that applicants for ISSF Shotgun Referees' licences have a proper understanding of the Rules, and their application, in respect of the events for which they seek to be licenced as Shotgun Referees. Applicants for ISSF Shotgun Referees' courses must already possess the highest National licence as a Shotgun official.
  - 5.2.1 Every part of the course should commence with an explanation of the purpose and the content of the course, followed by the duties of a Shotgun Referee.
  - 5.2.2 The Organizer must pay the costs for travelling, accommodation, meals and local transportation for the instructor(s).
- 5.3 Courses should last a minimum of two (2) days.
- 5.4 The Organizer is responsible for providing a training room with adequate facilities for efficient instruction, and for the comfort of those attending.
- 5.5 A maximum of 15 participants are permitted per instructor.
  - 5.5.1 The participants should possess a good background of practical experience as a Shotgun official before attending a course. Participants with little experience must obtain practical experience under the guidance of an experienced Referee in a series of national competitions before applying for an ISSF Shotgun Referees' licence.
  - 5.5.2 The Organizer must publish details of the course as early as possible. The announcement must include all details about dates, times, accommodation, meals, local transportation, costs and any other important information.
  - 5.5.3 Every participant must be given a registration form to be filled in with his name, address and date of birth. The participant must indicate his experience and any special knowledge he has acquired during competitions in which he acted as an official, and the qualifications obtained in his National Federation.
  - 5.5.4 Only participants entered by National Federations will be accepted.
- 5.6 Participants who complete the course satisfactorily will be issued with ISSF diplomas. ISSF certificates of attendance will not be issued, but organizers are encouraged to provide them.
- 5.7 The ISSF Diploma does not guarantee the issue of an ISSF Shotgun Referees' licence.
- 5.8 At the end of the course the instructor must write and submit a report, using the form "Report Official ISSF Shotgun Referees' Course" with a list of those attending and those completing the course to the standard required for an ISSF Shotgun Referees' licence stating for which they passed. Where possible the report should indicate whether the individuals already possess sufficient practical experience, or whether further practical experience appears

appropriate before an ISSF Shotgun Referees' licence is granted. The report must be sent as soon as possible to the ISSF Headquarters for the attention of the ISSF Secretary General and the Chairman of the ISSF Judges' Committee.

- 5.9 National Federations not having available suitably qualified ISSF Instructor licence holders to conduct official ISSF Courses under the terms above are encouraged to request assistance from the Chairman of the ISSF Judges' Committee.

## **6 EYESIGHT CERTIFICATES FOR SHOTGUN REFEREES**

- 6.1 To ensure that Shotgun Referees are able to carry out their duties in a fair and impartial manner, they must have good eyesight. Accordingly, all Shotgun Referees must have passed an eye and vision examination made by an ophthalmologist or other appropriate medical practitioner.

- 6.2 The form shown at the end of these Guidelines must be submitted with the application for a licence. The certificate must not be older than three (3) months when the licence application or licence renewal application is made.

- 6.3 All Shotgun Referees must be in possession of an eyesight certificate, which is not more than two (2) years old, when undertaking the duties of a Shotgun Referee at any ISSF competition. Such certificates must be checked by the Chief of Referees before any competition commences.

### **6.4 Eyesight Standards**

- 6.4.1 Visual acuity must be 0.7 (equal to 6/9 and 20/30) or better in each eye with or without correction.

- 6.4.2 The night vision must not be impaired.

- 6.4.3 The colour vision must be normal.

- 6.4.4 There must be no diplopia (double vision).

- 6.4.5 The binocular visual field must be normal.

- 6.4.6 Diabetes or any pathological eye conditions that may cause a substantial deterioration in visual acuity or visual field within four (4) years must be notified to the ISSF in order to give the ISSF the possibility to require further investigations or to decide a shorter period of licence validity.

- 6.5 In case of any impairment to the vision of any Shotgun Referee, the Referee must not be allowed to undertake duties until his eyesight is again certified to be at least the minimum standard.

## **7 SPECIAL ADMINISTRATIVE PROCESS FOR THE ISSUANCE OF SHOTGUN REFEREES' LICENCES**

- 7.1 In exceptional cases an ISSF Shotgun Referees' licence can be issued when it is necessary to ensure there are sufficient qualified personnel at events where world records may be established. For example, when a change of venue is necessary, or when any change of a previously assigned Referee is necessary.

- 7.2 The National Federation must submit an application.

- 7.3 The applications will be considered and decided by the ISSF Secretary General together with the Chairman of the ISSF Judges' Committee.

- 7.4 Licences issued in this way will be included in the list of licence holders. At the

next meeting of the ISSF Judges' Committee the Chairman must inform the Committee of any licences granted in this way.

- 7.5 Licences issued in this way must only be given to well qualified individuals. The usual standards must be met; only the administrative process is changed.

## **8 APPLICATION FORMS FOR SHOTGUN REFEREES' LICENCES AND EYESIGHT EXAMINATION FORM AND CERTIFICATE**

- 8.1 To simplify the administration of licence issue, the attached forms must be used when applying for a Shotgun Referees' licence.

- 8.2 For each application a digital photograph with a resolution of 300dpi must be sent to the ISSF Headquarters. The photograph should have a neutral background.

# Application for Shotgun Referees' Licence

The Federation of  endorses the application of:

Name of national federation

--	--

Family Name(s)

Given Name(s)

Date of birth

--	--	--	--	--	--	--	--

Day

Month

Year

Gender    Man     Woman

Please specify if you already hold an ISSF Judges' Licence in any discipline.:	The number is
--	---------------

**To be licenced as an ISSF Shotgun Referee in the Trap, Double Trap and Skeet events**

The Applicant has attended official ISSF Shotgun Referees' Course(s) as follows:

Events	Course Dates	Location	Instructor

With the signature the ISSF Member Federation certifies that the information given is correct, that the applicant has experience as a national Referee, and that the photographs are of the applicant.

This is to certify that the information given is correct, that the applicant has experience as a national judge, and that the photograph is of the applicant.

Signed for the Federation:		send a digital photo (300dpi) to the ISSF Headquarters
Name typed or printed:		

<b>Disability</b>						
I confirm, I am physically able to perform and fulfil all of the requirements and duties of an ISSF Shotgun Referee.						
<b>Criminal Record</b>						
Do you have a criminal record relating to harassment and abuse, illegal drugs or substances and/or any law designed to protect minors?					Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Language Capability</b>						
Provide an assessment of your language capability in the ISSF languages:						
Language	Speak			Understand		
	Fluent	Well	Basic	Fluent	Well	Basic
English						
Arabic						
French						
German						
Russian						
Spanish						

<b>Applicant's Declaration</b>			
<p><b>I affirm that all information contained in my application is true and correct.</b>  <b>I acknowledge to be bound by the ISSF Official Statutes, Rules and Regulations (including the ISSF Code of Ethics) in the respective applicable version as published in the "Rules" section on <a href="http://www.issf-sports.org">www.issf-sports.org</a> and I confirm that I have read and understood the ISSF Data Protection Regulation as also published in the "Rules" section on <a href="http://www.issf-sports.org">www.issf-sports.org</a>.</b></p>			
Date:		Signature of Applicant:	
<p>I consent to the ISSF's use of my health data as provided in the Eyesight Test Form and Certificate. I am aware that I have the right to withdraw my consent, but that such withdrawal does not affect the lawfulness of any processing that was based on my consent before the withdrawal. I am aware that a withdrawal of my consent could prevent my continued engagement as ISSF Shotgun Referee.</p>			
Date:		Signature of Applicant:	

Fee enclosed: Euro 50.00

Digital Photo sent to ISSF Headquarters

**(Page three of the application for a Shotgun Referees' Licence)**

International Shooting Sport Federation Official Use:					
Date Acknowledged and Checked					
Recommended				Not recommended	
Class Licence				Postponed until	
By				Date	
	For the Judges Committee				
Trap		Double Trap		Skeet	
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
Date of issue		Invoice Number		Dispatched (mailed, given by hand)	

# Application for International Shotgun Referees' Licence Renewal

The Federation of  endorses the application of:

Name of national federation

--	--

Family Name(s)

Given Name(s)

Date of birth

--	--	--	--	--	--	--	--

Day

Month

Year

Gender    Man     Woman

<b>to have the licence renewed:</b>	
<b>Licence Number:</b>	
The ISSF Member Federation confirms that the applicant has obtained experiences as a Shotgun Referee in competitions under ISSF rules and regulations during the last five (5) year period. The applicant has good knowledge of the current ISSF Rules and Regulations.	
With the signature the ISSF Member Federation certifies that the information given is correct and the photograph is of the applicant.	
Signed for the Federation:	send a digital photo (300dpi) to the ISSF Headquarters
Name typed or printed:	

Fee enclosed: Euro 25.00

Digital Photo sent to ISSF Headquarters

# Eyesight Examination Form and Certificate

Applicant

--	--

Family Name(s)

Given Name(s)

Date of birth

--	--	--	--	--	--	--	--

Day

Month

Year

**Certifying medical practitioner / ophthalmologist:**

Name, qualifications and medical specialty (for example: Dr AB Cook, MD, General Practitioner:)

Name	
------	--

Address	
---------	--

Email	
-------	--

Phone	Fax	
-------	-----	--

Mobile phone	
--------------	--

1.	Is the visual acuity 0.7 (6/9 or 20/30) or better on each eye? Yes, without correction <input type="checkbox"/> Yes, but only with correction <input type="checkbox"/> Corrections: Left: ..... Right: .....	No <input type="checkbox"/>
2.	Is there any evidence or history of impaired night vision?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.	Is there any defect in colour vision? If yes, what kind of defect:	Yes <input type="checkbox"/> No <input type="checkbox"/>
4.	Is there any sign of diplopia?	Yes <input type="checkbox"/> No <input type="checkbox"/>
5.	Are there any defects in the binocular visual field? If yes, attach vision field maps!	Yes <input type="checkbox"/> No <input type="checkbox"/>
6.	Is there any evidence of other ophthalmic pathological conditions or diabetes? If yes, what condition(s):	Yes <input type="checkbox"/> No <input type="checkbox"/>

**Medical practitioner's / ophthalmologist's declaration:**

I, certify that I have examined the above named person, confirmed his/her identity and that I have correctly answered the questions above.

Date of examination:		Name:	
----------------------	--	-------	--

Signature and Stamp:
----------------------

For ISSF official use only:
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Investigation <input type="checkbox"/> Rejected <input type="checkbox"/> Approved <input type="checkbox"/>
--



# Guidelines for Public Affairs Activities

## 1 Public Relations with Shooting Sport Equipment Suppliers

The ISSF relies on the cooperation, collaboration and support from all firms involved in the production and distribution of items of equipment used in the shooting sport. Free facilities for firearms and equipment manufactures to service their products must be made available.

Firms may rent space for displays at venues where ISSF supervised events and meetings are held.

Proposals for promotional and advertisement programmes that involve ISSF participation or endorsement can be submitted by firms. Each programme requires a specific agreement.

The ISSF may grant a licence to use the official emblem of the ISSF. This will permit greater promotion of the shooting sport.

Advertisers' requests, specifying detailed proposals and terms, must be submitted to the ISSF Secretary General, who will present them for consideration by the ISSF Executive Committee.

All income must be deposited in the ISSF accounts.

## 2 Public Relations with Media

The ISSF intends to have the best possible public relations with the press, radio and TV services in order to achieve extensive media coverage of ISSF Championships and events. To support successful media relations, Organizing Committees must coordinate with the ISSF Communication Manager and provide:

- a press room at the shooting ranges with all modern telecommunication systems, free internet service, telephone, duplication facilities and other appropriate resources;
- a responsible person to be in charge of the media;
- areas where interviews and press conferences can be held with officials, athletes and coaches;
- procedures to permit media access to the shooting ranges during the competition for filming and reporting;
- procedures to give media personnel reasonable access to athletes and team leaders.

### **3 Public Relations with the Community**

The ISSF desires to establish good relations with members of the public in all communities where ISSF Championships, events and meetings are conducted.

In all ISSF Championships, events and meetings, the laws, rules and ecological regulations of the community must be respected.

The shooting sport, in the tradition of the Olympic Spirit, must work to create goodwill among all persons.

Further details are available in the “Guidelines for Organizing ISSF Championships” and “Guidelines for the Organization of the Media Work”.

## **Guidelines for Media Coverage, Broadcasting and Advertising**

- 1 All details about commercial rights including Media Coverage, Broadcasting and Advertising of all ISSF Championships and other ISSF official events (General Assemblies, Congresses etc.) are the property of the International Shooting Sport Federations and further specified in the “ISSF Eligibility, ISSF Commercial Rights and ISSF Sponsorship/Advertising Rules” within this Rule Book.
- 2 Details about Media Coverage and Broadcasting can be found in the “Guidelines for the Organization of Media Work” available at ISSF Headquarters.

# Athletes Committee

## **1 AIMS AND OBJECTIVES OF THE ATHLETES COMMITTEE**

- 1.1 To gather information and opinions from athletes on their needs and problems with regard to the Olympic Games and ISSF Championships.
- 1.2 To voice opinions and make recommendations on these topics and forward them to the relevant bodies of the ISSF.
- 1.3 To establish contact and coordinate activities with the Athletes Committees of other international federations.
- 1.4 To participate in working groups, to ensure the best possible conditions for the training, accommodation and living conditions for the athletes as well as for the conduct of the competitions at the major international championships.
- 1.5 To support the fight against drugs and doping.
- 1.6 To establish a direct link with the athletes within the ISSF.

## **2 STRUCTURE**

- 2.1 The ISSF Athletes Committee must be composed of seven (7) members, four (4) of them elected by the athletes participating in the ISSF World Championships which are held every four (4) years and three (3) members appointed by the ISSF Executive Committee.
  - 2.1.1 In addition to the four (4) elected athletes, three (3) additional athletes will be appointed by the ISSF Executive Committee as equal members of the committee in order to guarantee a balance between continents, genders and disciplines.
- 2.2 The following elections will be held during the World Championships.
  - 2.2.1 The appointment of three (3) additional members by the ISSF Executive Committee will follow in a meeting after the athletes have elected the four (4) committee members.
- 2.3 To qualify as a candidate, an athlete must never have been found guilty of a doping offence and must have participated in either the last Olympic Games or in the previous or present World Championships.
- 2.4 The Chairman of the ISSF Athletes Committee will be elected by the ISSF Executive Committee in its meeting following the election of the committee members.
- 2.5 The term of office is four (4) years, and all members may be re-elected. A member can serve on the committee for no longer than four (4) years after his/her retirement from international competition.
- 2.6 The Chairman will become a member of the Executive Committee and will participate in all meetings of the Executive Committee as a representative of the athletes with full voice and vote.
- 2.7 The ISSF Athletes Committee may hold one (1) or two (2) meetings per year.

### **3 ELECTION PROCEDURE**

- 3.1 The ISSF Member Federations may present a candidate for the ISSF Athletes Committee according to the Guidelines to the Constitution, but not earlier than two (2) months before and not later than 15 days before the day of the opening ceremony of the World Championships.
- 3.2 The ISSF Headquarters will establish a list of all nominated candidates including a brief biography. This list will be published on the ISSF website.
- 3.3 With the accreditation of all participating athletes in the World Championships, each athlete entered in the men or women categories will be issued a voting paper showing all candidates and the information on the voting procedure.
- 3.4 Each athlete may only vote for a maximum of four (4) candidates from the voting ballot.
- 3.5 The four (4) athletes, who have received the highest number of votes, will be considered elected as members of the ISSF Athletes Committee.

### **4 APPOINTMENT OF THREE ADDITIONAL MEMBERS**

- 4.1 The ISSF Executive Committee will appoint three (3) additional members to the Athletes Committee at its next meeting following the election of athletes.
- 4.2 The appointment will be conducted by a selection using the list of all candidates for the election.
- 4.3 In the same meeting, the Executive Committee shall elect the Chairman of the Athletes Committee.

### **5 FINANCIAL SITUATION OF THE COMMITTEE**

- 5.1 In general, the ISSF Member Federation that nominated the elected member has the responsibility of supporting the athlete's participation in committee meetings according to the Guidelines to the Constitution.
- 5.2 The ISSF Executive Committee will decide on any financial support for the purpose of the meeting and will fix the amount of the daily allowance for each athlete participating in the meeting.

### **6 METHOD OF COMMUNICATION**

- 6.1 There will be an official website for the ISSF Athletes Committee within the framework of the ISSF website. The internet can be one of the communication tools.
- 6.2 Announcements will be made in the ISSF NEWS magazine.

### **7 REMARKS**

- 7.1 Athletes elected or appointed to the Athletes Committee must be aware of their responsibilities as representatives of the athletes.
- 7.2 They must make every effort to attend all meetings.
- 7.3 They should be motivated to contribute to the shooting sport and the Olympic Movement.
- 7.4 They should also be responsible for the education of young athletes.

- 7.5 They should be educated in respect of positions as representatives, or officials, in both international and national federations during the duration of their appointment as members of the Athletes Committee.